



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – March 17, 2017
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris (by conf.), Naomi Cohen, Larry DeNardis (by conf.), Aviva Budd, Joe Young, Stephen Adair,
- Regents Absent: Catherine Smith
- Staff Present: Jane Gates, Elsa Nunez, Tracy Ariel, Candace Barrington, Ken Klucznik, Lesley Mara, Steven McDowell, Stacey Musulin, Arthur Poole, Wendy Robicheau, Constance Rotondo, Patricia Ryiz, Karen Stone, Karen Woscyna-Birch
- Other Attendees: Shirley Adams (COSC), Michael Alfano (CCSU), Ann Atkinson (WCSU), Patricia C. Bouffard (NWCCC), Mike Butcaris (NCC), Tom Failla (NCC), Jill Flanigan (MxCC), Samantha Gonzalez (MCC), Duncan Harris (MCC), Mark Kosinski (GCC), Faris Malhas (CCSU), Steven Minkler (MxCC), James Mulrooney (CCSU), Joan Nicoll-Senft (CCSU), Dimitrios Pachis (ECSU), Susan Pease (CCSU), Theodora Pinou (WCSU), Neli Zlatareva (CCSU)

The meeting was called to order by Chair Naomi Cohen at 9:37 a.m. Chair Cohen introduced new Regent Aviva Budd who will serve on the BOR Academic and Student Affairs Committee.

1. Approval of Minutes – January 12, 2017. **On a motion by M. Harris, seconded by L. DeNardis, the minutes were unanimously approved.**

Chair Cohen noted two changes to the agenda. **A motion to approve was made by A. Budd, seconded by L. DeNardis and unanimously approved.**

- a. Item 8.b. NEASC and State accreditation – Gateway CC was removed.
- b. The Access to Facilities and Locker Rooms Policy was added to comply with EO56.

Consent Items **A motion to approve was made by A. Budd, seconded by M. Harris and unanimously approved.** Consent items approved were:

2. Discontinuations
 - a. Pathways to Teaching Careers – AA – Manchester CC
 - b. Adventure Education – Cert – Northwestern CT CC
 - c. Insurance & Financial Service - AS - Norwalk CC
 - d. Management: Marketing - AS - Norwalk CC
 - e. Management: Career - AS - Norwalk CC
 - f. Information Processing Technician – Certificate - Gateway CC
 - g. Hotel and Lodging Management - AS - Norwalk CC

3. Modification

- a. Health Information Management – Post Bac Cert – Charter Oak SC
- b. Technology Studies: Manufacturing Machine Option A – AS - Middlesex CC
- c. Manufacturing Machine Technology – Certificate (C2) – Middlesex CC
- d. Restaurant/Foodservice Management - AS - Norwalk CC
- e. Food Service Management – AS – Gateway CC
- f. Hotel/Motel Management – AS – Gateway CC

Action Items.

4. New Programs

- a. TAP Programs
 - i. CSCU Pathway Transfer Degree: Art Studies
 - ii. CSCU Pathway Transfer Degree: Exercise Science Studies
 - iii. CSCU Pathway Transfer Degree: Theater Studies
 - iv. CSCU Pathway Transfer Degree: Early Childhood Teaching Credential

A motion to approve was made by M. Harris, seconded by L. DeNardis. These four TAP Programs represent the final programs for this year. There are 22 Pathways. Only Theater and Exercise Science are not offered at each community college. Drs. Barrington and Klucznik discussed the program requirements and some remaining concerns: 1) ECTC Math requirement and 2) Theater at CCSU. Regent Cohen stated that the website really helps and called the TAP initiative a tremendous testament to the collaboration of the faculty at all campuses. Regent Cohen thanked Drs. Barrington and Klucznik for all their work on the TAP Programs. The official launch of the TAP Programs is on April 13 at the State Capitol. **The four programs were unanimously approved.**

- b. Technology Studies: Manufacturing Engineering Technology Pathway – AS – Middlesex CC. **A motion was made by A. Budd, seconded by L. DeNardis.** Dr. Gates introduced the program and stated that it is part of the system-wide College of Technology (COT) Pathway. Dean Steven Minkler discussed the program, the pathway to the AS and BS degrees, projected number of students and current space requirements which will be rectified in the next two to three years. **The vote was taken and unanimously approved.**
- c. Integrative Biodiversity – MS– Western CSU.
AVP Academic Affairs, Ann Atkinson, presented for WCSU. The program is a first of its kind, a CSCU integrated graduate program. It is cost effective and leverages faculty and existing courses. Dr. Atkinson discussed faculty, adjunct faculty and the program budget. Dr. Atkinson stated that the soonest the program would begin is Spring 2018. Courses will be taught by full-time faculty and the need for adjuncts will be minimal. Regent Cohen asked about release time, the need to fill in for those faculty members, how many students are expected and how the program will be marketed. Dr. Atkinson replied that there will be 13 – 18 students in the 3rd year.

Dr. Gates commented that a lot of work has been done among the Academic Officers from WCSU, SCSU, CCSU and ECSU. One of the best things is that the expertise is leveraged across all four CSUs. Regent Adair asked if students can enroll in the program at SCSU, WCSU, CCSU and ECSU. Dr. Gates responded, "Yes, if they are enrolled at SCSU, they will count the FTEs like the EdD in Nursing program." Regent Adair asked if the revenue was shared. Dr. Gates replied yes. Regent Budd asked the speaker how she could detail the economic opportunities when environmental opportunities may change because of federal changes. Regent Cohen commented that the budget doesn't accurately reflect the program costs and asked if the Committee could postpone action for a month.

Dr. Theodora Pinou arrived at 10:16 a.m. Dr. Gates asked if Dr. Pinou could speak to the program budget. Is the budget complete given the verbiage in the staff report? How many adjuncts does the program have? Do we need more? How much is captured in release time? Dr. Pinou stated that the goal is to increase enrollment in the current related graduate program courses. No additional resources are needed at this time. In the budget, there is a provision for hiring an adjunct if the program is successful. Regent DeNardis asked if existing resources would be sufficient for the initial phase. Dr. Pinou responded that the proposed budget allows WCSU to fill classes across the CSUs. Regent DiNardis questioned why the program was put on hold. Dr. Atkinson responded that the older program was suspended for five or six years. WCSU was determining whether to discontinue the program or reimagine it. The department decided to discontinue the (existing) program and to begin again with Integrative Biodiversity.

Regent Harris stated that she thinks highly of the program and recommends that it be approved; but the Committee should require an operational report on the program. Regent Budd stated that the program does not have a complete financial model. Pres. Nunez stated that the questions about the budget can be easily cleared up. Conceptually, this is the best idea that the system has come up with to leverage high-quality faculty. This proposal is modeled on the CUNY model which utilizes the best faculty from different colleges and universities and pulls faculty from across the campus system.

Regent Cohen moved to recommend the program to the Board of Regents Meeting on April 6, 2017 contingent upon WCSU revising the budget and requiring the program to provide an operational report to the ASA Committee in two years for use in considering program continuation. **J. Young made a motion to approve and M. Harris seconded the motion. Three regents voted yes, N. Cohen, M. Harris and J. Young. There were two abstentions, A. Budd and L. DiNardis.**

- d. Photography - Certificate - Manchester CC. **A motion was made by M. Harris, seconded by L. DeNardis.** Director Samantha Gonzalez stated that there would be no additional cost because the 18 credits already exist within the photography option of the Visual Fine Arts degree. The program is an option to current students in business, communication or those owning a photography business without pursuing a degree. **The vote was taken and unanimously approved.**

Regent L. DeNardis dropped off the call.

- e. Transition Specialist OCP – Post Bac Cert. – Central CSU. **A motion was made by A. Budd, seconded by M. Harris.** Dr. Gates stated that this program prepares post-graduate school employees to work with youth with disabilities and is mandated by federal law (IDEA 2004). Provost Susan Pease introduced Dean Michael Alfano and Prof. Joan Nicoll-Senft. The speakers noted that people with disabilities are an underserved population as they transition to adulthood and that there is a high unemployment rate. **The vote was taken and unanimously approved.**
- f. Software Engineering – MS – Central CSU **A motion was made by A. Budd, seconded by M. Harris.** Dr. Gates explained that this is a 33 credit-hour Master’s program for the design and implementation of software systems in CT’s businesses and industries. Dean Faris Malhas and Prof. Neli Zlatareva spoke about the program. They stated that there is a huge need for the program in CT and responded to questions regarding the number of students, current and projected. **The vote was taken and unanimously approved**
- g. Access to Facilities and Locker Rooms Policy
A motion was made by J. Young and seconded by M. Harris. This policy complies with Executive Order 56, which provides students access to restrooms and locker rooms based on a student’s gender identity. Pres. Mark Ojakian has spoken to the Board of Regents about this policy. **The vote was taken and the policy was unanimously approved.**

5. Modification

- a. Health Information Management – BS – Charter Oak SC [course modifications]
A motion to approve was made by M. Harris and seconded by J. Young. Provost Shirley Adams stated that the program is nationally accredited by CAHIM. There are currently 104 students in the program and it continues to grow. **The vote was taken and unanimously approved.**
- b. Health Information Management – AS – Middlesex CC – [curriculum change]
A motion was made by J. Young and seconded by A. Budd. Dean Steven Minkler noted that the modification is a curriculum change needed for accreditation and that the program credit load was reduced to meet normalization requirements. MxCC will apply for CAHIM accreditation. **The vote was taken and unanimously approved.**

6. Accreditation of a Licensed Program

- a. Organizational Effectiveness and Leadership – MS – Charter Oak SC
A motion was made by A. Budd and seconded by M. Harris. Provost Adams stated that the program is licensed. There are 62 students currently enrolled in the program and 80 students are expected to be enrolled by Summer 2017. The program needs to be accredited before COSC graduates any students and before veterans can enroll. Regent Budd asked questions about the kind of jobs graduates are likely to get and if students get employer support. Provost Adams responded that students are already employed, looking to advance their skills and to move to supervisory positions. Provost Adams commented that students are from hospitals and businesses and receive educational support from employers. **The vote was taken and unanimously approved.**

- b. Health Information Management – AS – NWCC. **A motion was made by J. Young and seconded by M. Harris.** Dean Bouffard stated that this program is part of the original Health Information Management (HIM) consortium. The program is licensed but needs to be accredited. The program shares resources with MxCC. **The vote was taken and unanimously approved.**

7. College of Technology (COT) Pathway for Technological Studies

A motion was made by M. Harris and seconded by J. Young. The COT Pathway is a system developed for Technological Studies including Machine Manufacturing Technology. The Pathway leads from the AS Degree to a BS Degree at CCSU. It is a national model. Karen Wosczyzna-Birch, COT Coordinator, stated that the COT program is a response to workforce needs in CT and the region. It is a seamless pathway from certificate to AS to BS degree leading to job offers of \$55,000-\$60,000. Dr. Mulrooney, Assoc. Dean, CCSU, stated that the CCSU program consists of a BS Degree in Industrial Technology. CCSU already offers these courses; therefore, there is no additional costs associated with the program. The COT Pathway is the model for TAP – Certificate to AS Degree to Bachelor’s Degree. After a student attains his AS degree, he/she goes right into the BS program. All credits are transferred with no loss of credits. **The vote was taken and unanimously approved.**

8. Institutional Accreditations

- a. State renewal accreditation – Eastern CSU

A motion was made by A. Budd and seconded by J. Young. Provost Pachis stated that ESCU is seeking to continue its accreditation for five years to 2021. Pres. Nunez stated that the comprehensive five-year report has been approved by NEASC and ECSU is seeking approval by the Academic and Student Affairs Committee to renew its accreditation until June 30, 2021. **The vote was taken and unanimously approved.**

- b. NEASC and State accreditation – Gateway CC. At the start of the meeting, the ASA Committee removed this agenda item.

9. Revision to Financial Aid Policy

Associate Director of Financial Aid, Steve McDowell stated that the revised Financial Aid Policy assures that CSCU is in compliance with federal law. It provides for an equitable distribution of funds and insures that all CCC’s require the same documentation from all students. Mr. McDowell stated that there is a change on Page 2 to the sentence – “Financial Aid shall cover only those...”. It should be Fall 2018. The plan is to get the CCCs online first and to get the retention and registration piece set up. Dr. Gates commented that the CSUs already have the SAP policy in place. Regent Harris asked if there is language in the actual policy that allows the CCCs to meet the needs of lower income students. Regent Harris commented that we should go forward; but we should add language to address this. **Regent Harris made a motion to add this to the revised Financial Aid Policy for CCC students. The motion was seconded by J. Young. The vote for this change was taken and unanimously approved. The vote on the original motion was taken and was unanimously removed.**

10. Faculty Awards

Director of Educational Opportunity, Arthur Poole, recommended junior faculty members who were outstanding in the following categories – Research, Teaching and Scholarly

Excellence from the CCCs and CSUs. Director Poole described the policy and process for submitting candidates for faculty awards. The awards will be officially made at the Faculty Advisory Council Annual Conference on April 7, 2017 at CCSU. **A motion to accept was made by A. Budd and seconded by M. Harris. The vote was taken and unanimously approved.**

11. CSU-AAUP Research Grants

Director Poole stated that the grants are a provision of the bargaining contract between the CSUs and AAUP. There is a pool of grant money made available to the full-time faculty. This year the System Office received 240 proposals and has \$1,132,000 to distribute. **A motion to approve was made by J. Young, seconded by A. Budd. The vote was taken and unanimously approved.**

12. Honorary Degrees

Dr. Gates stated that there were eight nominees for honorary degrees from seven institutions. CSCU is seeking approval of the nominees. Honorary degrees will be awarded at the May 2017 commencements. **A motion to approve was made by A. Budd, seconded by J. Young. The vote was taken and unanimously approved.**

13. Use of Preferred First Name and Execution of Change to Legal Name by Students Policy.

The Student Advisory Committee developed the policy in 2016. The policy was reviewed and approved by Legal Counsel, the joint Student and Faculty Advisory Boards, the Academic Council and the Council of Presidents. **Regent Young spoke about the policy and made a motion to approve. The motion was seconded by A. Budd. Regent Harris presented an amended policy removing the references to employees so that this would be (exclusively) a student policy.** In the amended policy, the System Office would work with representatives of the institutions to establish procedures and forms on a system-wide basis, instead of by each institution, to assist students who want to change their legal names. **A new motion to approve was made by J. Young and seconded by A. Budd. The motion was to approve the policy as amended was passed unanimously.**

Information Items

14. Below Threshold

- a. Business Admin. – Program - Norwalk CC
- b. Business Admin. - Options in Finance, Management and Marketing - Program - Norwalk CC

Dean Michael Butcaris, NWCC, stated that the Business Dept. has streamlined the program, which used to be separate programs. In the streamlined program, there are options within the Business Administration Program. These options are Finance, Management and Marketing. Dean Butcaris commented that students take courses in the first year to understand the business world and then specialize. No motions or approvals need to be made on Below Threshold programs.

Regent Cohen introduced Patricia Ryiz, Dr. Gates' new administrative assistant.

There was no other business. **A motion to adjourn was made by A. Budd, seconded by J. Young and unanimously approved.** The meeting adjourned at 12:10 p.m.