



CSCU

CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – October 12, 2017
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris, Naomi Cohen, Larry DeNardis, Aviva Budd, Hector Navarro, Stephen Adair
- Regents Absent: Catherine Smith
- Staff Present: Jane Gates, Candace Barrington, Ken Klucznik, Lesley Mara, Pat Ryiz,
- Other Attendees: Missy Alexander (WCSU), Michael Alfano (CCSU), Pat Bouffard (NWCCC), Vincent Breslin (SCSU), Christine Broadbridge (SCSU), Michael Butcaris (NCC), Andrew Clark (CCSU), Steven Cox (CCSU), Ilene Crawford (SCSU), Karen Cummings (SCSU), Kimberly Kostelis (CCSU), Sundeep Muppidi (ECSU), Katie O’Callaghan (WCSU), Dimitrios Pachis (ECSU), Susan Pease (CCSU)

The meeting was called to order by Chair Merle Harris at 9:38 a.m.

1. Approval of Minutes –September 8, 2017. **A motion to approve the minutes from the September 8th meeting was made by L DeNardis, seconded by N. Cohen, and unanimously approved.**
2. Consent Items. **A motion to approve was made by L. DeNardis, seconded by N. Cohen and unanimously approved.** Consent items approved were:
 - a. Discontinuations
 - i. Data Mining – Post Bac Certificate – CCSU
 - ii. Criminal Justice – BA – CCSU
 - iii. Building Efficiency and Sustainability Technology – C2 Certificate – NCCRegent Adair noted that the Criminal Justice program in Waterbury was discontinued, not the Criminal Justice Program at CCSU
3. Action Items
 - a. Accreditation of a Previously Licensed Program
 - i. Applied Behavior Analysis – MS – WCSU
A motion to approve was made by N. Cohen and seconded by L. DeNardis. Provost Missy Alexander and Catherine O’Callaghan, Chair, Education and Educational Psychology Dept. presented on behalf of WCSU. It was explained that the MS in Applied Behavior Analysis is an online program. It is a high impact program in

which enrollment has increased significantly each year. Fiscal projections for the program were overestimated in Year 1; but the estimates caught up in Years 2 and 3 to the point where the program is self-sustaining.

Questions centered on the number of part-time students and the number of students that have completed the program. Regent Budd asked if the correct number of part time students is 86 or 64. Both numbers were used in the documents. The response was that the correct number of current students is 64 and the number of completed students is 46. Both Provost Alexander and Dr. O'Callaghan discussed the high demand for the program, the need for graduates to have the skill set for employability and the increase in the number of students outside CT and internationally. With the next cohort of students, the number will increase due to WCSU's participation in SARA (The State Authorization and Reciprocity Agreement). Students who complete the degree are eligible to take the ABA (Applied Behavior Analysis) Board exam. Chair Harris noted that the program was folded into the institutional accreditation and that there is a program review process every seven years. **The vote was taken on the accreditation of the MS in Applied Behavior Analysis and the program was unanimously approved.**

ii. Dance Education Program – BS – CCSU

A motion to approve was made by L. DeNardis and seconded by H. Navarro. Provost Susan Pease, Dean Michael Alfano, School of Education and Professional Studies and Prof. Kimberly Kostelis, Chair, Physical Education and Human Performance presented for CCSU. This is the only Dance Program leading to teacher's certification in the state. There are 19 students currently in the program. The program needs to be accredited before the students can graduate. The program was licensed in 2015 and hit its Year 3 projections in half the time. The program uses existing faculty resources and adjuncts.

Questions/Discussion centered on:

- a) *Job Opportunities for Dance Education graduates* – There is a shortage of certified Dance teachers in CT. Adjunct instructors have MFAs and often teach in the public schools.
- b) *Number of Students* – Regent Budd asked whether there were 17 or 19 current students this semester. It was noted that two students are Physical Education majors who are cross endorsing in Dance. The numbers used in the budget are only for Dance Education majors registered in the program.
- c) *Budget* – Regent Budd asked about the discrepancy between the Year 3 Total Program Revenue and the Grand Total for the three-year budget. Dean Michael Alfano clarified the numbers. The reason for the discrepancy is that the FT faculty salary is not factored in. The adjunct faculty are part time. The FT faculty member also teaches in the non-certification Dance Program and is the program coordinator. The budget represents real revenue and new and unique expenditures.
- d) *Release Time* – Chair Harris commented that faculty get release time for program coordination. The only expenditures represented in the budget are the

cost to hire an adjunct professor to teach the course for the program coordinator.

The Committee asked CCSU to submit a revised budget. A vote was taken on the accreditation of the BS in Dance Education and the program was unanimously approved.

Regarding the budget form, a comment was made that the form is confusing and budgets are not consistent across the CSCU system. No indirect costs are on the template. Dr. Gates stated that a committee was currently working on revising the form. Chair Harris asked that Dr. Gates share the revised template with the ASA Committee.

b. State University Centers and Institutes: Seven-Year Reports

i. Continuations

1. SCSU

a. Werth Center for Coastal and Marine Studies

A motion to approve was made by L. DeNardis and seconded by H. Navarro. Dr. Gates noted that Pres. Joe Bertolino reviewed and approved the center sunset report. Dr. Ilene Crawford, Director Vince Breslin, Werth Center for Coastal and Marine Studies and Dean Christine Broadbridge, School of Graduate Studies, Research and Innovation presented for SCSU. Dr. Crawford noted that the Center evaluation indicated the Center met stated goals. She also noted that the ASA Committee should get the full text of the Sunset Reports in the future. The Werth Center meets the criteria of advancing one or more of CSCU's five goals, particularly, student success, affordability, and innovation. Director Breslin discussed the work of the Werth Center. He stated that the Werth Center, through applied research, addresses coastal marine environmental initiatives and pressing problems along CT's coastline. Currently 40 students representing 11 different majors across SCSU work for the Werth Center. The students are paid stipends and 92% of participating students graduate within four years. In 2015, the name of the center was changed to "Werth" as a result of a \$3 million grant from the Werth Family Foundation. The budget includes the cost of student stipends, supplies and equipment, ship rental, travel to local and national meetings and external grants. Regent Cohen asked several budget questions including where the grants are detailed. Dr. Crawford distributed an additional budget page noting that the Staff Report included a reduced budget summary. Regent Budd asked if there is a relationship between the Werth Center and Liverpool John Moore's University (LJMU) and Dr. Crawford said that there is a strong relationship between the two. Director Breslin noted that students with experience at the Werth Center are seen as more competitive for jobs and admittance to graduate school. **A vote was taken to approve the Werth Center for Coastal and Marine Studies for a period of seven years and was unanimously approved.**

b. Center for Excellence in Math and Science

A motion to approve was made by N. Cohen and seconded by L. DeNardis. Dr. Ilene Crawford, Karen Cummings and Maria Diamantis, Co-Directors of the Center for Excellence and Math presented. It was noted that the goals and mission of the Center are aligned with one or more of CSCU's five goals. The Center promotes innovation, addresses the need for more STEM students with the goal of increasing the number and quality of students pursuing careers in mathematics and science in the state. The Center receives grants from the National Science Foundation and CRISP among others. The Center's projects have a direct impact on a large number of SCSU students through scholarships, research experiences and/or internships. **A vote was taken to approve the Center for Excellence in Math and Science for a period of seven years and was unanimously approved.**

2.CCSU

a. Henry C. Lee Institute for the Study of Crime and Justice

A motion to approve was made by L. DeNardis and seconded by A. Budd. Provost Pease and Dr. Stephen Cox presented for CCSU. CCSU is requesting a name change of the Henry C. Lee Institute for the Study of Crime and Justice and requesting continuation for the center. Dr. Henry C. Lee has retired from his profession as a forensic scientist and is no longer involved with the Institute as initially envisioned. Faculty and students working with the Center consult with criminal justice agencies across the state of CT. Students have internships and potentially jobs in the agencies with which the Center collaborates. The Center is completely funded through grants in excess of \$500,000 and state contracts. No CCSU funds are used to support the center. Dr. Cox explained that the \$11,546. deficit in FY 2017 is because the Center has not yet been reimbursed by the grants due to differences in the state and federal fiscal years. **A vote was taken to approve the renaming of the Institute and to continue the Institute for a period of seven years and both were unanimously approved.**

b. Institute for Municipal and Regional Policy

A motion to approve was made by L. DeNardis and seconded by A. Budd. Provost Pease and Director Andrew Clark, Institute for Municipal and Regional Policy (IMRP) presented for CCSU. Provost Pease described IMRP at the "go to" for state agencies. Director Clark explained that this is the third seven-year sunset report for the Institute, which is involved with policy analysis and community engagement. Working with the CT Office of Policy and Management, IMRP created a paperless online system for traffic stops and racial profiling which gained national attention. Director Clark discussed other projects involving sex offenders, bail reform and children of incarcerated parents.

Questions/Discussion centered on:

- i. *IMRP's Original Mission:* Regent DeNardis and Director Clark discussed the Institute's original mission, which focused on broad, regional activities. Director Clark stated that the IMRP currently works with municipal governments in the area of policing and data collection. Regent DeNardis asked about the Institute's involvement with municipalities on other policy issues. Director Clark responded that the Institute is created on an infrastructure that is easily able to move on to other initiatives and broaden its range of work to handle municipal and fiscal policy.
- ii. *Three Similar Centers at CCSU* – Chair Harris noted that there are three centers at CCSU, which have similar functions. Regent Cohen asked why the three centers don't combine into one "bigger, better Center"? Provost Pease enumerated the three centers and discussed what each is doing. The projects of the O'Neill Center are driven by who's in the Chair.
- iii. *Role of Students in the Institute* – IMRP has employed over 50 student workers in the past 5 years. Many have gone on to jobs in local agencies, the Dept. of Justice, etc.
- iv. *Center Budget* – The Center has received grants from NHTSA and the Dept. of Transportation. The Committee asked Director Clark to provide additional and more detailed budget data.
- v. *Renaming the Center* – Regent DeNardis asked the CCSU representatives to consider changing the Center's name to more closely reflect what the Center actually does, or, to establish a Center that actually addresses municipal and regional issues.

Chair Harris stated that the Committee will vote on the continuance of the Institute today; but asked CCSU to look at the existing three centers to determine how they are similar and how they work together, to provide additional budget information and to consider the issue of a name change for this Center. **A vote was taken to approve the continuance of the Institute for Municipal and Regional Policy for a period of seven years and was unanimously approved.**

ii. Discontinuation

1. WCSU

a. Center for Business Research

A motion to approve was made by N. Cohen and seconded by A. Budd. Provost Missy Alexander presented on the WCSU Center for Business Research. She stated that WCSU is seeking BOR approval to discontinue the Center because it doesn't rise to the definition of a Center. Some activities will continue in the form of classes, clubs and alumni relations. **A vote was taken to discontinue the Center for Business Research and was unanimously approved.**

4. Information Items

a. Accountability Report – Bill Gammell

Director Bill Gammell, Research and System Effectiveness, presented the Higher Education Coordinating Council (HECC) 2016 Accountability Report. The report is mandated by state law. The goals of HECC are: 1) College Readiness, 2) Student Success, 3) Affordability and Sustainability, 4) Innovation and Economic Growth, and, 5) Equity. The Accountability Report presented data on CT and CSCU Enrollment Trends, College Readiness and Student Success. Director Gammell stated that 45% of adults in CT hold an Associate's degree or higher. This statistic closely matches MA's percentage. CT is second in the nation for high school students that go on to higher education. Director Gammell discussed the difference between the Federal definition of the graduation rate and the Student Achievement Measure (SAM). The Federal Graduation Rate is first time/full time students, which does not take into account the transfer out rate or the success rate. Regent Cohen asked if SAM will be used nationally. Director Gammell said that IPEDS is under pressure to improve the metrics. Chair Harris stated that in the previous accountability reports, peer group data was used to provide comparisons with similar institutions in other states. Regent Adair stated that CT has one of the highest rates of students who leave the state to go to college. Only 38% of students stay in state to attend college. Chair Harris stated that internally it is important to look at the data to see how we can improve and to identify best practices. Director Gammell will present the Accountability Report to the BOR at its meeting on October 19.

b. Academic and Student Affairs – Mission and Priorities 2017-2018

Dr. Gates presented on the Academic and Student Affairs – Mission and Priorities for 2017-2018. She stated that the priorities were developed with input from Chair Harris and President Nunez. Each priority was categorized as a campus level responsibility, a system staff responsibility or both.

c. Transfer ticket information on the website at CSCUs – Candace Barrington and Ken Klucznik

Drs. Barrington and Klucznik presented on the transfer ticket information on the CSCU website. Last semester there were 794 students in TAP, now there are 2,776 TAP students. Degree Works will help with easier transfer of data and records. There are 22 different TAP programs; by the end of the year there will be 3-4 more. The TAP programs are very successful; but require a lot of maintenance. Regent Cohen asked if there was any information on TAP and assistance on campus for students wanting to transfer. Dr. Klucznik replied that nine of the twelve CCCs have TAP information on their websites. Regent Cohen asked if faculty members and advisors have been trained on the TAP process. Drs. Barrington and Klucznik are in the process of training advisors on TAP and Degree Works. Dr. Barrington discussed a second website that is behind the scenes and not public that contains policies, minutes from the TAP CC, information on Gen Ed courses and TAP degree information. The registrars use this website. Drs. Barrington and Klucznik are continually working on this website. During September and October, they released TAP information to advisors in the system.

5. Below Threshold

- a. Educational Paraprofessional – Certificate - NWCCC – 1

PA 12-40 and Adult Education will be topics at the next Academic and Student Affairs Committee meeting on November 17th.

Chair Harris called for a motion to adjourn. A motion was made by N. Cohen, seconded by L. DeNardis and unanimously approved. The meeting was adjourned at 12:56 p.m.