



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting - September 7, 2012

9:30 a.m. – 39 Woodland Street, Hartford

MINUTES

Regents Present: Merle Harris (Chair), Naomi Cohen, Lawrence DeNardis (via conference), Nicholas Donofrio, Lew Robinson

Regents Absent: Yvette Melendez, Alex Tettey, Michael Fraser, Catherine Smith

Staff Present: Braden Hosch, Elsa Nunez, Bob Kennedy, Bill Bowes, Tom Clark, Colleen Flanagan, Erin Fitzgerald, Terri Raimondi, Steve Weinberger, Pamela Coleman, Maureen McClay

Invited Guests: Steve Minkler (MXCC), Adrienne Maslin (MXCC)

Other Attendees: Patricia Bouffard (NWCC), Amy DeSonia (QVCC), Ellen Durnin (SCSU), Rhona Free (ECSU), Jane Gates (WCSU), Jess House (WCSU), Michael Rooke (TXCC)

Chair Merle Harris called the meeting to order at 9:35 a.m. Minutes were approved unanimously with a motion by Nick Donofrio, seconded by Naomi Cohen.

ACTION ITEMS

Plan to Redirect Consolidation Savings to Campuses. President Kennedy reported on the planned funding for positions and the factors involved. Twenty-three positions had been approved in June and an additional 24 positions were now approved for a total of 47. He noted at least six were direct student support positions. In response to a question on the “collaborative” positions, he noted those positions are officially assigned to one institution which collaborates with the other institution. With a question re the funds spent, it was stated approximately \$3.7 million to \$4.0 million has been spent, with expectations to redirect additional savings following confirmation of availability. *The plan was approved unanimously with a motion by Nick Donofrio, seconded by Naomi Cohen.*

Agenda Amendment

It was moved and approved to amend the agenda to include a brief Executive Session.

New Mission Statement for Middlesex Community College. Dr. Hosch introduced Deans Steven Minkler and Adrienne Maslin who gave background and information re the college’s strategic planning group’s work leading up to the adoption of a new mission statement. Chair Harris mentioned that in the future, as all our institutions review mission statements, they should reflect the Board of Regents mission statement presently under development.

Motion to approve Middlesex CC Mission Statement made by Nick Donofrio, seconded by Naomi Cohen. Unanimously approved.

Academic Program Approvals

Program Modifications

Middlesex CC – A.S. in General Studies to be offered at Meriden location;
– A.S. in Technology Studies Option in Manufacturing Machine
Technology to be offered at Meriden location.

Dr. Hosch reviewed the background information and introduced Dean Minkler. Dr. Minkler described the space additions, staff, cost and enrollment. With an inquiry from Mr. Donofrio, Dean Minkler gave more financial details and information on sustainable abilities. In response to BOR Chair Lew Robinson, Dean Minkler noted purpose and objectives of Meriden location. Mr. DeNardis applauded effort of satellite institutions.

Programs were moved by Mr. Donofrio, seconded by Ms. Cohen and unanimously approved.

DISCUSSION ITEM

Planning Assessment Criteria for Licensure of New Program

Dr. Hosch reviewed background and noted the five major points to examine as described in the staff report. In conjunction, suggestions discussed and generally approved were:

- Having finances reviewed by BOR finance staff, with a new finance form developed;
- Licensure and accreditation applications should be separate [after licensure approval, program may then be reviewed at a later date to determine feasibility of continuance]

Other comments noted:

- Strategic plan to be examined, additional criteria may be needed as change to policy;
- The Finance Office review will mean a more robust process
- Establishing a system for evaluation and cost effectiveness both important
- Topic will be discussed at Presidents' Council
- At the full board level, Chair Robinson noted it is important to continue efforts to reduce costs and produce revenue

Discussion ensued re programs created using cash reserves. There are policies re reserves at both the community colleges and state universities. Reserves primarily used for contingencies. There is a required level of funds to be maintained and Board action is also required. Policies should be reviewed for consistency.

Consensus determined process will continue as is until a new process is developed and in place. The new process will be reviewed by the Council of Presidents, Finance Officers and Academic Officers. A revised report will be submitted at the November meeting.

INFORMATION ITEMS

Non-Substantive Changes

Chair Harris and Dr. Hosch reviewed process for non-substantive changes. New programs need Board approval, however, non-substantive changes are for information only. Dr. Hosch will write staff reports for explanation of items.

Non-substantive items reviewed:

- Undergraduate Certificate (C1) – Long Term Care Certificates for Direct Care Workers [COSC]

- Undergraduate Certificate (C1) – Long Term Care Certificates for Direct Care Workers-Specialty Skills in Elder Care [*COSC*]
- BS – Biochemistry – Modification to make two tracks in program [*CCSU*]
- BS – Chemistry – Modification to make two tracks in program [*CCSU*]
- Post-Master’s Certificate (12 credits) – School-Based Marriage and Family Therapy [*CCSU*]
- Option in Special Education with concentration in Autism (12 credits) – MS in Education [*WCSU*]

Transfer and Articulation Policy (TAP) Update

Dr. Nunez reported an enormous amount of work was done over the summer with the steering committee and subcommittees all meeting and the faculty committees doing the major work. The full report was due soon. She noted that a Project Manager had been appointed – Patricia Hirschy. Dr. Hirschy is presently a math professor at Asnuntuck CC and the Liberal Arts Department Chair. She has been heavily involved in MattyConn. As manager, she will coordinate the work of the committees and shepherd through the institutions creating pathways. It is expected to have a fully implemental transfer and articulation policy by the end of the year.

Remedial/Developmental Education Update

Dr. Nunez reported the bill (PA12-40) was signed in June with final implementation in 2014. Since then four regional groups or teams of faculty and academic officers have been established, with the first meetings occurring in late August. A convocation was planned for September 14 with national experts presenting. An inventory of present practices had also been compiled. The law will require use of multiple measures for college admittance, e.g. high school grades as well as testing. The plan is to establish regional centers located in neutral territory. Issues include protection of access and ability to pay. The regional teams will be working on academic infrastructure. The financial structure will be determined after study.

Legislative Update – none.

Executive Session

The meeting went into executive session at 11:12 a.m. with a motion by Ms. Cohen, seconded by Mr. Donofrio.

Adjournment

Meeting returned to public session and adjourned at 11:30 a.m.