



# CT BOARD OF REGENTS FOR HIGHER EDUCATION

## ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – October 1, 2013  
2:00 p.m. – 39 Woodland Street, Hartford

MINUTES revised and approved 11/8/2013

- Regents Present: Merle Harris (Chair), Naomi Cohen (by conf.), Nick Donofrio (by conf.), Tom Failla (by conf.), Yvette Melendez
- Regents Absent: Lawrence DeNardis, Catherine Smith
- Staff Present: Braden Hosch, Maureen McClay, Nancy Melnicsak
- Other Attendees: Carla Adams (MCC), Shirley Adams (COSC), Mary Ann Affleck (CCC), Susan Bartollini (MCC), Paul Creech (CCC), Pam Cooke (Hdfd. Hospital), Pamela Edington (NCC), Gena Glickman (MCC), Sharon Gusky (NWCCC), Connie Hotchkiss (NWCCC), Marcia Jehnings (MCC), Carl Lovitt (CSCU), Steve Minkler (MXCC), Sandra Palmer (MCC), Michelle Tipton (MCC), Nora Uricchio (Hdfd. Hospital)

Chair Merle Harris called the meeting to order at 2:04 p.m. She announced the departure of Braden Hosch, Interim Academic & Student Affairs Director and Director of Policy & Research, commending his work and dedication.

In order to accommodate speakers' schedules, it was moved to change the order of the agenda (motion by Y. Melendez, seconded by N. Cohen). With a quorum then present the vote was unanimously approved.

4.e. Licensure of an M.S. in STEM Education – Central Connecticut State University. **Motion to approve by N. Cohen, seconded by Y. Melendez.**

Dr. Lovitt described the program, noting no new faculty or resources were required. It had been reviewed favorably by the Department of Education for certified teachers. There were no other similar programs in the state at this time and it served an important need. In answer to inquiries, it was stated those teaching in the math, sciences or technology areas would be most likely to take the program and that new marketing staff would be aggressively marketing the program. Regent Failla remarked it was an important initiative. **The vote was unanimously approved.**

1. Approval of Minutes from September 11, 2013. **Motion for approval by N. Donofrio, seconded by N. Cohen and unanimously approved.**

CONSENT AGENDA. The Consent Agenda was **moved for adoption by N. Donofrio, seconded by N. Cohen and unanimously approved.**

Consent items included:

2. Termination of Existing Academic Program
  - a. Fine Arts: Studio Art (Option-A) – Quinebaug Valley Community College
  - b. Natural Science (MS) – Central Connecticut State University

c. Technology and Engineering Education (MS) – Central Connecticut State University

3. Program Modifications

- a. Paraprofessional Educator (undergraduate certificate) name change – Charter Oak State College
- b. Early Childhood Education (BGS), addition of concentration – Eastern CSU

ACTION ITEMS

4. Licensure of New Programs

- a. Health Information Management (AS) – Capital Community College
- b. Health Information Management (AS) -- Middlesex Community College
- c. Health Information Management (AS) – Northwestern CT Community College

The three HIM programs were considered together – **moved by N. Donofrio, seconded by Y. Melendez.**

Dr. Hosch introduced the programs, noting all three were developed in response to grant opportunities. Capital and Northwestern were in response to a grant from CWEALF; Middlesex was part of the Health Life/Science grant. He commended the collaborative work the colleges did developing a common curriculum with some choice involved. Staff review of the proposals indicated they met minimum requirements of the planning and quality assessments.

*Dean Affleck (Capital CC)* noted the area of specialization and that it complemented the Department of Labor non-credit certificate program. It develops a pathway from the certificate to the Associate's degree to a B.S. degree at Charter Oak State College. The programs were in response to the Workforce Policy Allied Health Report and the expectation of an increase in needs over the next decade. The state-wide Advisory Board also helped in the development. *Dean Minkler (Middlesex CC)* added he agreed with all the comments and noted they also worked with the community in the development. *Director Hotchkiss (Northwestern CT CC)* also noted their program was building on an existing relationship. In response to a general question from Regent Cohen about how to know when there were too many programs, Dr. Hosch noted they had looked intensely at these programs which originally had been eight different ones. In response to an inquiry from Regent Donofrio, he advised that any further programs would require more scrutiny. Regent Melendez agreed noting, particularly in this field, the workforce and labor market was expected to be very different in upcoming years. Chair Harris suggested that the Allied Health Policy Board address the committee at a future meeting on the broad picture. **The motion was voted and unanimously approved.**

Dean Affleck asked the committee about the program approval process noting that if the review for need and program duplication could be accomplished at concept paper stage, it may save the institutions considerable time and work necessary for full development. Chair Harris said the process will be looked at. She also observed that grant opportunities should consider these issues before submission and be thought out more fully before application and asked for input from the academic officers.

- d. Radiologic Science (AS) – Manchester Community College. **A motion to approve was made by N. Cohen, seconded by N. Donofrio.**

Dr. Hosch introduced the program noting the college worked with Hartford Hospital and significant courses will be at Hartford Hospital. There are several similar programs in the state, most at other community colleges. He mentioned the concern that Capital Community College, who has one of the programs, is much closer to Hartford Hospital. President Glickman (MCC) introduced Dean Palmer and Director Jehnings both from MCC and the directors of the program from Hartford Hospital. She noted MCC's ongoing relationship with Hartford Hospital and that Allied Health programs were one of the target areas. They would not be adding students at this point as they are already part of the hospital program that is ending. Director Jehnings explained that the hospital based program would need to close or join another program. She described further the number of students and noted the college's Advisory Committee had been supportive. The directors from Hartford Hospital added they had been working with MCC for the last few years and when the hospital decided to no longer sponsor the program they wanted to develop it at MCC.

Chair Harris mentioned the need for students to earn associate degrees by 2015. There was a question regarding the concerns at Capital CC and President Nieves noted they had voiced their concerns but would not stand in the way. Chair Harris also questioned the geography noting Capital students would be better served at Hartford Hospital. President Glickman said there were a variety of clinical sites and Capital also had sites across the river. Regent Melendez said she would be abstaining from voting (she worked at Hartford Hospital) but mentioned other factors than location, including service lines of the hospital and opportunities that exist. President Nieves noted that working together as the colleges did for the HIM programs would be more deliberate in addressing needs. Chair Harris mentioned if similar programs were coming forward that discussion for collaboration should start now. There was some further discussion and the vote was then taken. **It was approved by majority** (Cohen-yes, Donofrio-yes, Harris-yes, Melendez-abstain).

e. [See above – moved to first on agenda]

5. Licensure and Accreditation of New Programs

- a. Electronic Health Records Specialist Certificate – Manchester CC. **A motion to approve was made by N. Donofrio, seconded by Y. Melendez.**

Dr. Hosch introduced stating it was a short certificate program. President Glickman presented staff for the program, Susan Bartollini and Carla Adams, noting there was excitement about the certificate as it was going through approvals at the college level. This was front-line medical administrative support for the 21<sup>st</sup> century with a hands-on design curriculum. Interested employers found it met a need for quality assurance. It also could ladder into a medical office program or other opportunities. In response to a question it was stated all courses could move into a degree program. Regent Donofrio asked if students are counseled regarding pathways. They are told about all opportunities to continue their education but it was mentioned some students are part of the retraining for displaced workers. **The motion was voted and unanimously approved.**

- b. Group Exercise Instructor (Undergraduate Certificate) – Norwalk CC. **A motion to approve was made by N. Donofrio, seconded by Y. Melendez.**

Dr. Hosch introduced the program noting it had been affirmed by the Academic Council. Dean Edington gave details remarking the need and trends for more group-based and affordable training. They partnered with the community and used a number of additional venues. This is the only certificate program of its kind in the state and students will be eligible for the national exam. In response to a question it was noted the expectation is that students for this program would be from gyms and other training venues. Regent Melendez mentioned the demand around wellness and exercise sciences becoming more professional.

Regent Donofrio asked about licensure rules in Connecticut. It was mentioned licensure was not required for individuals to work as group exercise instructors, but Dr. Hosch would look into the question more fully. **The vote was taken and unanimously approved.**

INFORMATION ITEMS. Dr. Hosch stated that a full update on the Maguire enrollment project would be given at the upcoming Board of Regents meeting.

### **Adjournment**

There was no other business. **A motion to adjourn was made by N. Donofrio, seconded by Y. Melendez and unanimously approved.** The meeting adjourned at 3:25 p.m.