



CSCU

CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – October 5, 2018
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris, Naomi Cohen, Aviva Budd (via teleconference), William Lugo, Del Cummings (via teleconference)
- Regents Absent: None
- Staff Present: Jane Gates (via teleconference), Pat Bouffard, Mike Buccilli, Bill Gammell, Lesley Mara, Pat Ryiz, Erika Steiner
- Other Attendees: Missy Alexander (WCSU), Christine Broadbridge (SCSU), Michelle Brown (SCSU), Michelle Coach (ACC), Ilene Crawford (SCSU), David Dauwalder (CCSU), Matthew Enjalran (SCSU), Chris Galligan (CCSU), Michele Howard-Swan (ACC), Chris Kukk (WCSU), Sue Passini (ACC/TxCC), Robert Prezant (SCSU), William Salka (ECSU), Patricia Szczys (ECSU),

The meeting was called to order by Chair Merle Harris at 9:35 a.m.

1. Approval of Minutes from September 7, 2018

A motion to approve the minutes from the September 7, 2018 meeting was made by N. Cohen and seconded by Chair Harris. A vote was taken and the minutes from the September 7, 2018 meeting were unanimously approved.

2. Action Items

a. New Programs

i. Massage Therapy – AS – Asnuntuck CC

Michelle Coach, Interim Dean of Academic Affairs, Michele Howard-Swan, Asst. Professor and Allied Health Coordinator, and, Sue Passini, Massage Therapy Instructor, presented the program for Asnuntuck CC. The proposed Massage Therapy A.S. degree is 60-61 credits. Currently Asnuntuck CC offers a non-credit certificate in Massage Therapy through Continuing Education and Workforce Development but students in the non-credit certificate program do not qualify for financial aid. Students in the program must pass the Massage Board Licensing Exam (MBLEx) prior to obtaining CT licensure. Upon passing the exam, graduates will be able to work in any state as massage therapists. According to labor market data, there is a high demand for massage therapists in Asnuntuck's service area in the next ten years. The program is expected to generate income with a minimum of 12 students per year. Asnuntuck also has a Massage Therapy Clinic on campus which generates revenue for the program.

Questions/comments centered on the budget and licensure requirements. Prof. Passini discussed the requirements for licensure in the state of CT: 750 hours of classroom instruction, 60 hours of clinical experience and a passing score on the Massage Board Licensing Exam (MBLEx).

A motion to approve the Asnuntuck CC Massage Therapy AS degree program was made by N. Cohen and seconded by A. Budd. A vote was taken and the Massage Therapy AS degree program was unanimously approved.

b. State University Centers and Institutes: Seven-Year Reports

The Board of Regents approved a new policy for the Establishment of Centers and Institutes in the CT State Colleges and University System on September 19, 2017. The policy requires the chief administrative officer of each center or institute to evaluate the entity in terms of achieving its goals and objectives as well as Board of Regents' goals and must submit a Sunset Report for Continuation or Discontinuation every seven years

i. Continuation of a Center/Institute

a) Central CSU

1) Center for East Asian Studies

A motion to approve the continuation of the CCSU Center for East Asian Studies for an additional seven years, until December 31, 2025, was made by N. Cohen and seconded by A. Budd.

Provost David Dauwalder and Dr. Chris Galligan, VP of Institutional Advancement, discussed the CCSU Center and Institute. The CCSU Center for East Asian Studies has been in operation since 1998, first as the China Resource Center, renamed to the East Asian Studies Center in November 2003. The Center employs four strategies to support Asian and Asian-American students at CCSU: 1) Academic Performance Analysis; 2) the Mentoring Program; 3) the Early Academic Alert System; and 4) Center-sponsored events.

Questions/Comments centered on:

- a) *Student Monitoring* – Why do Asian Americans need special monitoring? CCSU is working with the Center's Director to potentially expand the work of the Center.
- b) *Can CCSU consider making this an International Center? Or, alternatively, combining this Center other similar Centers?* There are two other similar Centers at CCSU, the Africana Center and the Latin American, Latino and Caribbean Center. Provost Dauwalder noted that he has been at CCSU for seven months and was asked to look at the three centers noted above, but The East Asian Center is up for renewal now. CCSU has hired external consultants to look at the three Centers and to determine how to establish stronger linkages between the Centers and academic programs. President Toro has charged Provost Dauwalder to work with the Center Director to consider changes to the mission of the Center and to develop a five-year Strategic Plan. Chair Harris asked how much time CCSU would need to review the Center and move the recommendations forward to the ASA Committee.
- c) *Revenue* – Regent Budd asked how much revenue the Center generated and how it would change if the three Centers were combined. Dr. Lugo

suggested that combining the three centers would result in a “one size fits all” approach, which may not be beneficial to any of the three groups.

- d) *Student Satisfaction Survey* – The 2017 survey for students in the East Asian Center showed that over 48% of the respondents expressed strong dissatisfaction with CCSU as a friendly and supportive campus. Chair Harris stated that while students responded to other questions regarding the campus environment positively; this issue, in addition to student retention, needs to be explored.

Chair Harris recommended that CCSU review the Center to determine whether they want to continue the center or combine it, and other Centers, into an International Center.

A substitute amendment was made by N. Cohen seconded by A. Budd to approve the continuation of the East Asian Center until December 31, 2019 and prior to that date CCSU should submit a recommendation to the ASA Committee to continue the Center, with changes, or to terminate it. A vote was taken on the amended motion and passed unanimously.

2) Institute for Technology and Business Development (ITBD)

A motion to approve the continuation of the CCSU Institute for Technology and Business Development (ITBD) until June 30, 2019 was made by N. Cohen and seconded by A. Budd.

The primary goal of the CCSU Institute for Technology and Business Development (ITBD) is to carry out CCSU’s mission to support CT’s business community training needs and technology deployment, workforce development, incubation opportunities and conference rentals. President Toro, in a memorandum to Provost Jane Gates dated September 10, 2018, requested approval to continue the ITBD for six months to conduct a strategic planning process that will guide CCSU in the creation of a Center or Institute that will fully serve the needs of CCSU students, faculty, industrial partners and clients. The ITBD has been operating at a deficit for four out of the last five years.

The motion to approve the continuation of the CCSU Institute for Technology and Business Development (ITBD) until June 30, 2019 with a report on the ITBD to be provided to the ASA prior to that date passed unanimously.

b) Eastern CSU

1) Church Farm Center for Arts and Sciences

A motion to approve the continuation of the ECSU Church Farm Center for Arts and Sciences for an additional seven years, until December 31, 2025, was made by N. Cohen and seconded by A. Budd.

Dr. William Salka, Provost and Dr. Patricia Szczys, Professor of Biology and Director of the University Honors Program, discussed the ECSU Church Farm Center for Arts and Sciences. The Church Farm was donated to the ECSU Foundation in 2007 and the Church Farm Center for Arts and Sciences was established in March 2008. The Center is used as a site for student and faculty research, for formal learning experiences for ECSU students and members of the broader community and for cultural activities. A \$500,000 grant from the John

C. Hicks Estate funds research conducted on the site. The ECSU Foundation owns and maintains the Church Farm property and allows the Center to use the facility at no cost. The ECSU Foundation will continue to fund the Center. Questions/Discussion centered on The Center's budget - The \$500,000 Hicks grant endows a Chair in Biology. The Chair is also the Director of the Church Farm Center. There were questions regarding the budget.

Chair Harris called for a vote to approve the continuation of the ECSU Church Farm Center for Arts and Sciences for an additional seven years, until December 31, 2025. A vote was taken and the vote was unanimous.

c) Southern CSU

1) CSCU Center for Nanotechnology at SCSU

A motion to approve the continuation of the CSCU Center for Nanotechnology at SCSU for an additional seven years, until December 31, 2025, was made by N. Cohen and seconded by A. Budd.

Dr. Robert Prezant, Provost, Dr. Ilene Crawford, AVP for Academic Affairs, Dr. Christine Caragianis Broadbridge, Executive Director, Research and Innovation and Professor of Physics, SCSU, Mary Ann Hanley, Former Director of the Governor's Office for Workforce Competitiveness and current Liaison for Advocacy and Community Alliances for Trinity Health of New England, Deborah Santy, Former Director of the CT SBIR Office and current Small Business Technology Transfer Program Specialist, UCONN and Dr. Matthew Enjalran, Professor and Chairperson for Physics, SCSU, presented on the CSCU Center for Nanotechnology at SCSU. The CSCU Center for Nanotechnology was established in November 2013. The Center is a multi-institutional entity with regional hubs on the campuses of other CT State Universities. The Center's activities include grant-funded projects, publications and presentations of scholarly work, conferences and sponsorship and participation of community outreach and education events. The Center has established itself as a "world-class" research facility and leader in nanotechnology education. More than 200 students have participated in research projects, internships, fellowships or scholarships funded by the center. Hundreds of K-12 teachers have participated in workshops and/or research experiences through the Center. Center personnel have developed productive connections with regional industries, public and private educational institutions (K-Grad) and workforce development and professional organizations. Regent Budd questioned the low and declining numbers in the summer program and the Research Experience for Undergraduates (REU) program. SCSU representatives responded that industry professionals provide business problems to students. The program is funded by the SCSU Foundation and the work that students do leads to internships. The number of students is based on the number of projects which vary from year to year. The work of the Center is very important to the State of CT.

Chair Harris called for a vote to approve the continuation of the CSCU Nanotechnology Center at SCSU for an additional seven years, until December 31, 2025. A vote was taken and the vote was unanimous.

d) Western CSU

1) Center for Compassion, Creativity and Innovation

A motion to approve the continuation of the WCSU Center for Compassion, Creativity and Innovation for an additional seven years, until December 31, 2025, was made by N. Cohen and seconded by A. Budd.

Dr. Missy Alexander, Provost, and Dr. Christopher Kukk, Director of the WCSU Honors Program, presented for WCSU. The Center for Compassion, Creativity and Innovation was established in June 2013. The initial funds to establish the Center were from the Dali Lama, following his visit to the campus, and individual donors. The mission of the Center is to support teaching, research and intellectual discourse exploring the values of compassion, creativity and innovation for students, faculty, staff and the community at large. The Center's faculty has developed and implemented two interdisciplinary courses. The Center has generated fifteen community service projects and co-hosted five projects with the Tibetan Buddhist Center for Universal Peace. Given questions about future funding, Provost Alexander requested 1-2 years for the continuation of the Center with a report back to ASA about the future of the Center. WCSU will develop a strategic plan for the center with goals and a strategy for fundraising. Provost Alexander stated that WCSU will not spend any money on the Center until a fundraising plan is developed. **Regent Cohen presented a substitute resolution seconded by A. Budd to extend the WCSU Center for Compassion, Creativity and Innovation to December 31, 2019 and that no revenues be expended during this time, with a report to the ASA prior to that date. Chair Harris called for a vote to approve the continuation of the WCSU Center for Compassion, Creativity and Innovation until December 31, 2019. A vote was taken and the vote was unanimous.**

2) Center for the Study of Culture and Values

A motion to approve the continuation of the WCSU Center for the Study of Culture and Values for an additional seven years, until December 31, 2025, was made by N. Cohen and seconded by A. Budd. Dr. Missy Alexander,

Provost, and Dr. Michelle Brown, Dean, Macricostas School of Arts and Sciences, presented for WCSU. The WCSU Center for the Study of Culture and Values was established in March 2003. The mission of the Center is to expand opportunities and enrich discourse in the university and community related to culture, values, and issues of choice in history and contemporary life. The Center is supported by an endowment fund given by the Macricostas Family Foundation. This fund has been transferred to the WCSU Foundation. The Macricostas Family Foundation has recently endowed the WCSU School of Arts and Sciences, renamed the Macricostas School of Arts and Sciences. Provost Alexander noted that WCSU wants to organize the funding from the Macricostas Family Foundation under one umbrella to manage the endowed funds more effectively and efficiently. WCSU plans to bring the Center under the School of Arts and Sciences, work with donors and faculty governance and revise the MOUs and bylaws of the Center.

N. Cohen moved and A. Budd seconded a substitute resolution to extend the WCSU Center for the Study of Culture and Values to December 31, 2019

with the caveat that expenditures will not exceed revenues during this time, with a report to the ASA before that date. A vote to approve the continuation of the WCSU Center for the Study of Culture and Values until December 31, 2019 was taken and the vote was unanimous.

ii. Discontinuation of a Center/Institute

a) Central CSU

1) Biotechnology Institute

A motion to approve the discontinuation of the CCSU Institute for Biotechnology was made by N. Cohen and seconded by A. Budd.

Provost David Dauwalder and Dr. Chris Galligan, VP of Institutional Advancement, presented for CCSU. The CCSU Biotechnology Institute was established in May 2013. The Institute was established to facilitate productive interactions with area biotechnology companies to enhance academic, research and outreach activities in the biomolecular sciences. The economic climate in CT has changed the landscape for Biotechnology companies and their approach to hiring. The Dept. of Biomolecular Sciences has established other ways to accomplish these tasks and has made a decision that an Institute is no longer needed. All remaining institute funds were expended and there were no activities for the period 2016-2018.

Chair Harris called for a vote to approve the discontinuation of the CCSU Biotechnology Institute. A vote was taken and the vote was unanimous.

A discussion ensued after the vote on the discontinuation of the CCSU Biotechnology Institute regarding CSU Foundations and Centers/Institutes. Regent Cohen asked about policies around how CSU's accept donations. CFO Erika Steiner stated that the CSU Foundations are audited. Component audits are included in the consolidated audit. The BOR can ask for the reports; but the BOR does not control the CSU Foundations' budget. Every CSU has an agreement with its foundation. Chair Harris stated that this subject requires a separate discussion.

c. Policy Amendments – Dr. Ken Klucznik, TAP Co-Manager, and, Dr. Jane Gates, Provost and SVP Academic and Student Affairs

i. Academic Program Review – Low Completers (DRAFT)

The proposed amendment to the Academic Program Review Policy is designed to define low-producing programs and to outline a process for actionable recommendations or further examination beyond the regular academic program review procedures. Institutions must submit an End-of-Year Report (APR Form 2) identifying Low Completer programs within the academic program review for that year and must decide on a course of action for each program which includes program termination, suspension, consolidation or continuation. Institutions must present and submit their reports and recommendations to the BOR.

A motion to approve the BOR Academic Program/Low Completer Review Process was made by N. Cohen and seconded by A. Budd. Provost Gates reiterated that comments/recommendations from the BOR Faculty Advisory Committee (FAC) to revise the BOR Academic Program/Low Completer Review Process were incorporated in the

draft of the policy excluding the request to “change statutory language”. Regent Lugo commented that new language was added to the proposed policy beyond what the FAC provided. He requested that the ASA Committee table the BOR Academic Program/Low Completer Review Process until the FAC has the opportunity to review the new language. **Chair Harris called for a motion to table the BOR Academic Program/Low Completer Review Process pending review by the FAC. The motion was approved by N. Cohen and seconded by A. Budd. A vote was taken to table the BOR Academic Program/Low Completer Review Process and the vote was unanimous.**

ii. Academic Program Approval – Below Threshold

Chair Harris called for a motion to approve the BOR Academic Program Approval Policy for the categorization of programs in the definition of Below Threshold. The motion was approved by N. Cohen and seconded by A. Budd. A vote was taken to approve the BOR Academic Program Approval Policy for the categorization of programs in the definition of Below Threshold and the vote was unanimous.

After the BOR Academic Program Approval Policy for the categorization of programs in the definition of Below Threshold was approved, AVP of Academic Affairs, Ilene Crawford, SCSU, asked for clarification on the language. Provost Gates agreed that the statement appears to have redundancy. Chair Harris stated that the Committee will address the issue at the next ASA Committee meeting on November 16, 2018.

d. CSCU Student Success Key Performance Indicators (KPIs) – Annual Process – Dr. Bill Gammell, Director, Policy, Research and Strategic Planning and Greg DeSantis, Executive Director of the Student Success Center, (via teleconference) presented for the System Office.

The CSCU System Office seeks approval to design, implement and disseminate an annual report on Student Success Key Performance Indicators (KPI) for the CSCU community colleges. The CSCU KPIs are established to support ongoing efforts to improve student outcomes at the CSCU community colleges and in the CSCU system. The CSCU System Office will disseminate an annual Student Success KPI report. All degree and certificate students, both full and part time, who entered in the fall term of each previous academic year will be included in the report. The annual report will include data on the twenty-one KPIs presented in the BOR Resolution for all CSCU community colleges. The CSCU Student Success Center and the CSCU Office of Research and System Effectiveness have collaborated to develop a set of short-term Student Success KPIs for the CSCU community colleges that are likely predictors of long-term completion. Short-term measures will allow CSCU to act more quickly and use resources more efficiently.

Questions/discussion centered on:

- i. *Effect on Graduation Rates* – As we see the KPIs improving, we should see improved graduation rates.
- ii. *Can this data be found in the IPEDs data?* We can’t get this information from IPEDs.
- iii. *Will the campus Offices of Institutional Research (OIR) be involved?* All KPI research is done in the System Office of Research and System Effectiveness.
- iv. *Will the data capture our part time students?* All full- time and part- time students are included.

v. *Will all institutions in CSCU use the KPIs?* The information will be gathered on the community college students.

Chair Harris called for a motion to authorize the CSCU System Office to design, implement, and disseminate an annual report on Student Success Key Performance Indicators (KPI) for the CSCU community colleges. The motion was moved by N. Cohen and seconded by A. Budd. A vote was taken and the annual report on Student Success Key Performance Indicators (KPI) for the CSCU community colleges was unanimously approved.

3. Executive Session (Campus Safety and Security)

On a motion by N. Cohen and seconded by A. Budd, the Committee voted unanimously to go into Executive Session for discussion concerning the safety and security of the CSCU college campuses. At the request of Committee Chair Harris, Provost Jane Gates (via teleconference), CSCU Counsel Ernestine Weaver, CSCU Asst. Counsel Greg Daniels, and, Dr. Ken Klucznik joined the Committee in Executive Session.

The Committee returned to the open session at 12:10 p.m. Committee Chair Harris advised that there were no votes in executive session and that discussion was limited to the safety and security of the CSCU campuses.

On a motion by N. Cohen and seconded by A. Budd, the Committee voted unanimously to adjourn the regular meeting of the Academic and Student Affairs Committee. The meeting was adjourned at 12:20 p.m.