



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – September 11, 2013
9:30 a.m. – 61 Woodland Street, Hartford

DRAFT - MINUTES

Regents Present: Merle Harris (Chair), Eugene Bell (by conf.), Naomi Cohen, Lawrence DeNardis

Regents Absent: Nick Donofrio, Yvette Melendez, Catherine Smith

Staff Present: David Levinson, Elsa Núñez, Braden Hosch, Maureen McClay, Ernestine Weaver

Other Attendees: Shirley Adams (COSC), Erin Annecherico (TXCC), Kem Barfield (TRCC), Mary Bencivengo (TXCC), Daisy De Filippis (NVCC), Barbara Douglass (NWCC), Gena Glickman (MCC), Anita Gliniecki (HCC), Grace Jones (TRCC), Allyson Kinney (GWCC), Mark Kosinski (GWCC), Richard Lenoce (MXCC), Steve Minkler (MXCC), Michael Rooke (TXCC), Fred Rosado (GWCC),

Chair Merle Harris called the meeting to order at 9:40 a.m. She asked for a moment of silence in commemoration of the anniversary of “9/11”.

With a quorum not yet present, Information-Update item 9.c. was addressed.

9.c. Enrollment Management Project. Dr. Braden Hosch gave an update noting the project was approximately midway and they would begin to see deliverables shortly. There was a meeting with Maguire Associates the following week and they would be addressing the Board of Regents in October. An update report was handed out and Dr. Hosch reviewed the highlights.

A quorum was attained and the agenda returned to order.

- 1. Approval of Minutes from June 7, 2013. There was a motion for approval by Ms. Cohen, seconded by Mr. DeNardis and unanimously approved.**
- 2. CONSENT AGENDA.** The Consent Agenda was **moved for adoption by Ms. Cohen, seconded by Mr. DeNardis and unanimously approved.**

Consent items included:

2. a. Termination – International Business (BS)-Central Connecticut State University
3. Program Modifications
 - a. Gerontology (Undergraduate Certificate, C2) – Capital Community College
 - b. Health Office Information Specialist (Undergraduate Certificate, C2) – Norwalk CC
 - c. Environmental Science (AS) – Middlesex Community College
 - d. Industrial Technology (BS) – Central Connecticut State University
 - i. Digital Printing and Graphics Technology
 - ii. Networking Information Technology
 - e. Physical Education (BS) – Central Connecticut State University
 - i. Exercise Science

4. Extension of Institutional Accreditation
 - a. Northwestern Connecticut Community College

ACTION ITEMS

5. Program Modifications
 - a. Dental Assisting (Undergraduate Certificate (C2) – Tunxis Community College. Dr. Hosch introduced the program. Dean Michael Rooke thanked the committee for its consideration noting it was somewhat unusual. He observed it was the only public accredited program in the state. It had been revised substantially to concur with changes needed for reaccreditation which will be addressed next year. The main change is sequencing. In order to comply with the reaccreditation standards they need to have an entire class through the full curriculum and, thus, timing was crucial. Changes had gone through their Advisory Board and Allied Health partners.
Comments: They were congratulated for their close to 100% graduation rate. In answer to questions, it was noted 60 to 70 percent go on to pursue an Associate's degree; students come from all parts of the state.
Motion to approve recommendation to the full Board made by Ms. Cohen, seconded by Mr. DeNardis. Unanimously approved.
6. Licensure of New Program
 - a. Cyber Security (BS) – Charter Oak State College. Dr. Hosch introduced, noting it had been determined that many concentrations should actually be majors – this was one of them. Dr. Shirley Adams stated this was a growing area in real demand. Regent Harris questioned if an articulation process had been done as some of the community colleges also had the program. It was to be done.
A motion to approve recommendation to the full Board was made by Mr. DeNardis and seconded by Ms. Cohen. It was unanimously approved.
7. Licensure and Accreditation of New Programs
 - a. Network Administrator (Undergraduate Certificate, C2) – Gateway Community College
Dr. Hosch introduced noting this had been reviewed by Academic Council and meets standards. Dean Kosinski observed Gateway had built relationships in the city with financial and insurance industries, noting particularly their partnership with Knights of Columbus. This certificate will help students move directly into jobs. Professor Allyson Kinney added that they had reached out to their Advisory Board and intern sites with an overwhelmingly positive response. Responding to an observation, the differences between a Networking Certificate and the Network Administrator Certificate was noted, mentioning they are separate paths with the Administrator a more entry-level position. Regent Harris asked about recruitment. Dean Kosinski said there was a fairly large base at the college with many students on the degree path also getting the certificate. Regent Bell asked about work, internships and job placement. A discussion on job counseling and job placement ensued. It was noted the internships have been growing. Regent Bell also noted he hoped job advising could move further into pointing students to actual jobs.
The motion to approve recommendation to the full Board was made by Mr. DeNardis, seconded by Ms. Cohen and unanimously approved.
 - b. Corporate Media Production (Undergraduate Certificate, C3) – Middlesex Community College

A motion to approved recommendation to Board made by Mr. DeNardis, seconded by Ms. Cohen – unanimously approved after discussion*.

- c. News and Sports Production (Undergraduate Certificate, C3) – Middlesex Community College

A motion to approve recommendation made by Ms. Cohen, seconded by Mr. DeNardis - unanimously approved after discussion*.

*Dr. Hosch introduced both programs from Middlesex in the new media area. Dean Minkler noted they were part of the grants and they were charged with creating a Center for New Media that also includes a Corporate Meeting Center. They will have people helping with actual job placement. The programs were endorsed by their Advisory Board of professionals and have strong support from industry. Professor Richard Lenoce observed the goal was initially started to address displaced workers due to jobs going overseas. He noted they address non-traditional students, that the college will be hiring a recruitment and placement person and they have a marketing plan and creative strategies developed. It is designed to feed into a two-year degree program and then a four-year degree. In response to a question it was stated the grant ends in 2015. There will then be an evaluation period with the possibility of leading to an organizational structure and sustainability.

8. Institutional Accreditations – Dr. Hosch distributed a hand-out summary chart of the four institutional accreditations. However, it was noted the quantification should not substitute for review of the narrative findings. Chart indications noted Housatonic for their planning and evaluation, organization and governance and their faculty, students and resources. Manchester was especially noted for their faculty and their physical and technological resources. Naugatuck Valley was notable in mission and purposes, organization and governance, faculty and students. And, Three Rivers was particularly noted for their organization and governance. It was mentioned the quantification should not substitute for review of the narrative findings. Their presidents then each offered comments.
- a. Housatonic Community College – President Gliniecki stated they were pleased with the outcome, noting the areas of excellence on the summary page. A strategic plan was developed to include follow-up and moving the college forward. Chair Harris remarked on the important use of data and incorporating the Achieving the Dream strategies and assessments. Trustee DeNardis observed their impressive commencement he had attended in the spring. **A motion to approve recommendation to the full Board was made by Ms. Cohen, seconded by Mr. DeNardis and unanimously approved.**
- b. Manchester Community College – President Glickman thanked the committees and noted the two-year process. They were pleased with the comments from the evaluation team including noting the new center in downtown Manchester. They are making good progress on follow-up items and doing many forward-moving things. **A motion to approve recommendation to the full Board was made by Ms. Cohen, seconded by Mr. DeNardis and unanimously approved.**
- c. Naugatuck Valley Community College – President De Filippis noted it was a wonderful experience. There was tremendous effort from many people and they were very pleased with the report. The college sees itself as making a contribution to the community and noted the aggressive pursuit of graduation rates. **A motion to approve recommendation to the full Board was made by Ms. Cohen, seconded by Mr. DeNardis and unanimously approved.**

- d. Three Rivers Community College – President Jones commended the report and noted the progress made, also introducing Kim Barfield, chair of the self-study. **A motion to approve recommendation to the full Board was made by Mr. DeNardis, seconded by Ms. Cohen and unanimously approved.**

Chair Harris remarked on the outstanding reports, especially with the financial circumstances of the colleges and approved pursuit for more collaboration. She noted the needs of advising and use of data collected to guide change were common areas for follow-up. Trustee Cohen stated “mega dittos” – observing it was obvious it really is about the students. She noted Manchester CC’s graduation ceremony and thanked all.

INFORMATION ITEMS

9. Updates

- a. Security study proposals. Counsel Ernestine Weaver and Director Ahmed Beermann-Ahmed reported on the security proposal. They reviewed the timeline noting the legislation passed in April and the Request for Proposal went out in May. There were 18 respondents. The committee reviewed all and selected 6 for interviews. Two were chosen for finalists with the committee and Counsel Weaver making the final selection. They mentioned the criteria and the comprehensive plan. The cost will be \$198,000. Funds have now been identified. The final report is due by January 1, 2014 in order to report to the General Assembly. There is also a need to report in conjunction with the Cleary Act and the finalist will be asked to include that. In response to a question, it was explained the Cleary Act is a federal law requiring all to publicize crime statistics on campus and in the community, to be published on the individual websites. It was noted interpretation of data is complicated. However there are fines for not reporting. Mr. Ahmed also mentioned that Eastern Connecticut State University was one of seven in the nation to be a partner in a Homeland Security study.
- b. Transfer and articulation policy. Dr. Hosch noted the TAP policy was established in March 2012 with an implementation plan in April. The General Education framework was developed and is now in place across the system. A part-time coordinator was engaged and has worked with committees on pathways. The Coordinating Council has reconvened to work out an implementation plan for the next two years. They have developed a plan with four points: 1) an ongoing role for the Coordinating Council to direct process; 2) the faculty committees overarching issues of framework implementation; 3) pathways committees with co-chairs to “train the trainer” – will use a common template; 4) a full-time TAP Program Manager is recommended, with a search to be done quickly.

Adjournment

There was no other business. **A motion to adjourn was made by Ms. Cohen, seconded by Mr. DeNardis and unanimously approved.** The meeting adjourned at 11:42 a.m.