



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting August 28, 2015

9:30 a.m.– 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris, Stephen Adair (by conf.), Naomi Cohen, Lawrence DeNardis [by conf.]
- Regents Absent: Catherine Smith
- Staff Present: Estela Lopez, Candace Barrington, Corby Coperthwaite, William Gammell, Maureen McClay, Steve McDowell, Nancy Melnicsak, Arthur Poole, Erika Steiner
- Other Attendees: Shirley Adams (COSC), Ann Atkinson (WCSU), Miah LaPierre (CCC), David Martin (WCSU), Dimitrios Pachis (ECSU), Greg Paveza (SCSU), Michael Rooke (TxCC), Debbie Thomas (CCC)

Chair Merle Harris called the meeting to order at 9:35 a.m.

1. Minutes of May 29, 2015 – **L. DeNardis moved to approve the minutes; seconded by M. Harris and unanimously approved.**
2. Consent Items – **A motion to approve consent items was made by L. DeNardis, seconded by N. Cohen. It was unanimously approved.** Items on Consent were:
 - a. Terminations
 - i. Technology Studies: CAD Option – A.S. – Tunxis CC
 - ii. Business Office Technology: Medical Transcription – Certificate – Tunxis CC
 - iii. Physical Therapy Assistant – A.S. – Tunxis CC
 - iv. Computer Security Certificate – Charter Oak SC
 - b. Modifications
 - i. Master of Health Administration – Western CSU

Chair Merle Harris announced the ASA Committee will begin a new practice of having an open meeting after Board meetings on the campuses. The next Board meeting scheduled at a campus is September 17 at Northwestern CT CC. The ASA open meeting will follow the regular board meeting.

3. Action Items
 - a. New Programs

- i. Cisco Certified Networking Associate (CCNA) Certificate – Capital CC. Provost Lopez introduced the program remarking this was in conjunction with other certificates approved at the May meeting. This particular certificate was left out of the resolution language. She introduced Dean Debbie Thomas and Miah LaPierre, Department Chair from Capital CC. They provided details on this certificate noting it leads to industry certification. **A motion to approve was made by N. Cohen, seconded by L. DeNardis and unanimously approved.**
 - b. Resolution revising Academic Program Approval Process. **A motion for approval made by N. Cohen, seconded by L. DeNardis.** Provost Lopez explained the revisions noting they were to bring the process into compliance with current legislation. **The motion was unanimously approved.**
 4. Other Business
 - a. Report on CSCU System Goal 2: Student Success. Chair Harris introduced the report stating it was in conjunction with the system’s strategic goals and addresses the second goal on student success. Provost Estela Lopez presented the powerpoint report. Discussion followed with Chair Harris mentioning the report should be shared with the full Board. Provost Lopez then provided a hand-out, thanking Arthur Poole for its preparation.

Chair Harris then talked about the planning document for the ASA Committee that provides agenda items that are due each month. Provost Lopez also thanked Arthur Poole for that preparation. All documents handed out would be sent electronically to members.

- b. Doctoral Programs Protocol. Provost Lopez commented on the preparation of the protocol noting it would include a site visit to be done by two outside evaluators. The protocol has been shared with the universities and comments have been received. The document received a positive response. Chair Harris asked to be provided with information regarding faculty/student ratio in professional doctoral degrees.
 5. Discussion Item
 - a. BOR Academic & Student Affairs Committee Charter. Chair Harris introduced the discussion on the charter for the ASA Committee. A comment was made it should state that approval is for recommendation to the full Board for action. She asked that any other comments also be sent to her and final language changes will be made for the following month.

A question was asked regarding census count, noting the final date is not until the third week of September. At this point there is still variation at the community colleges of the final census date. The universities have one date. A report will be done for October. There was further discussion on enrollments, with Provost Lopez noting the CSU’s enrollment is mostly flat and the CC’s enrollments are down. Bill Gammell added that this is a trend happening nationwide.

There was no other business. **A motion to adjourn was made by N. Cohen, seconded by M. Harris and unanimously approved.** The meeting adjourned at 10:22 a.m.