



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting June 6, 2014
9:30 a.m. – 61 Woodland Street, Hartford

MINUTES

- Regents Present: Merle Harris, Stephen Adair, Eugene Bell (by conf), Naomi Cohen, Lawrence DeNardis, Sarah Green (by conf), Craig Lappen (by conf),
- Regents Absent: Catherine Smith
- Staff Present: Michael Gargano, Elsa Nunez, Corby Coperthwaite, Aynsley Diamond, Bill Gammell, Leslie Mara, Maureen McClay, Nancy Melnicsak, Phyllis Perry, Erica Smith, Jane Williams
- Other Attendees: Shirley Adams (COSC), Mary Ann Affleck (CCC), Jane Battye (QVCC), Paul Creech (CCC), Ray Dennis (MxCC), Rhona Free (ECSU), Gena Glickman (MCC), Elaine Ippolito (CCC), Faris Malhas (CCSU), Kate Miller (MxCC), Steve Minkler (MxCC), Wilfredo Nieves (CCC), Sandra Palmer (MCC), Lester Primus (CCC), Michael Rooke (TXCC)

Chair Merle Harris called the meeting to order at 9:35 a.m.

1. Minutes of May 2, 2014 – **A motion to approve was made by N. Cohen, seconded by S. Green.** Stephen Adair noted that the minutes were missing his name in attendees. **With that amendment, the minute were unanimously approved.**
2. New Policies
 - a. Multiple Measures. Dr. Gargano introduced and described the resolution. President Nunez added comments, noting the working definition of the states and the law. Institutions are now experimenting. There were questions and comments regarding shopping around and Dr. Nunez noted that is an issue still being addressed. In response to another question, it was noted an appeal process is in place at all the institutions. **A motion to approve was made by S. Green, seconded by N. Cohen and unanimously approved.**
 - b. PA 12-40 Courses. Dr. Gargano described the resolution noting the courses planned for 2014-15. **The motion was made by L. DeNardis, seconded by S. Green.** Discussion ensued. There are three levels of developmental programs: Embedded, Intensive, and Transitional. The transitional model does not provide the opportunity to charge tuition. A state subsidy has been provided to offset the lost revenue. Campuses have difference models. Regent Harris noted the embedded courses have various amounts of credits that should be discussed for future. Dr. Nunez added there was also a need to explore faculty load. **The motion was unanimously approved.**
3. Termination of Existing Academic Programs
 - a. and b. were withdrawn and removed from the agenda

- c., d., e. Manchester Community College's programs: c. Personal Financial Planner, d. Sustainable Energy, e. Taxation. Questions and answers described phase-out strategy for each. **A motion to approve the three terminations was made by L. DeNardis, seconded by N. Cohen and unanimously approved.**
- f. Forensic Science Track of Biotechnology – Middlesex CC. **A motion to approve by N. Cohen, seconded by L. DeNardis.** Dr. Gargano described. The phase-out plan was explained. **The motion was unanimously approved.**
- g. Machine Technology, Level 1 Certificate – Quinebaug Valley CC. The program was described and **unanimously approved.**

4. Modifications of Programs

- a. Manufacturing Management B.S.- Central CSU. **A motion to approve by L. DeNardis, seconded by N. Cohen.** Dr. Gargano noted the modification is for a name change. **The motion was unanimously approved.**
- b. Biotechnology A.S. – Middlesex CC. **A motion to approve by L. DeNardis, seconded by N. Cohen.** Dr. Gargano described the changes and rationale. As an aside, Regent Cohen asked about the differences of associate degree credits and Dr. Gargano noted they will soon be addressing normalizing credit hours where possible. **The vote was unanimous approval.**

5. New Programs

- a. Health Information Management Certificate – Capital CC. **A motion to approve by L. DeNardis, seconded by N. Cohen.** Dr. Gargano mentioned the fast-growing, high need of health programs, noting this meets the need and builds on stackable credentials, as well as helps those looking for immediate employment. **The vote was unanimous approval.**
- b. New Media Studies – Eastern CSU. **The motion to approve was made by L. DeNardis, seconded by S. Green.** Dr. Gargano noted this was reviewed through the campus process and through the Provost's office t, meets the institutional mission, is inter-disciplinary, is much needed and is in high demand. Regent DeNardis remarked on his concern about four new programs at the institution, incurring additional resources, long-term costs and the timing as the institutions struggle with the budget. Dr. Gargano remarked on the need to continue to move forward, the competitive environment, the need for calculated, smart risks, including the need to recalibrate and looking at the whole curriculum. He also noted they will require new programs to report on enrollment and accountability. Regent DeNardis reiterated the need to be very careful about too many new programs and the financial bottom line. Dr. Gargano agreed, noting his office will continue to fully review programs and market numbers and, with confidence in the presidents, will keep careful watch. President Nunez of ECSU commented that the New Media program is in conjunction with a 2 + 2 with Middlesex CC. She also noted the confluence of events that brought all four new programs to the table at the same time, the differences and needs of the programs, and praised faculty for their hard work. She summarized the needs and development of each noting they were in response to current issues. Dr. Gargano reiterated the campuses will continue to do serious review of programs with low enrollments and low completers and expects more discontinuations to come forth. **The vote was unanimous approval.**
- c. Health Sciences B.S. – Eastern CSU. **A motion to approve by N. Cohen, seconded by S. Green.** Dr. Gargano described the program, its needs and projections. President

Nunez also described the renovation of Goddard Hall. **The vote was unanimous approval.**

- d. Liberal Studies B.A. – Eastern CSU. **A motion to approve by L. DeNardis, seconded by N. Cohen.** The program was described noting it addresses the needs of students. **The vote was unanimous approval.**
 - e. Philosophy B.A. – Eastern CSU. **A motion to approve by L. DeNardis, seconded by S. Green.** The program was described noting the appropriateness for a liberal arts institution. Also mentioned were multiple opportunities for employment and the system’s initiative on globalization. Regent DeNardis requested the syllabi for personal interest. President Nunez added an additional description noting the program is interdisciplinary. Regent Adair thanked the staff for an impressive proposal. **The vote was unanimous approval.**
 - f. Firefighter 1 & 2 Certificate – Gateway CC. **A motion to approve by N. Cohen, seconded by S. Green.** Dr. Gargano described the program, noting resources were in place with no faculty impact. Staff from Gateway addressed the Board giving background and development goals and needs. The fire chief described further the need and requirements noting students will be job-ready. In answer to a question, it was noted that the certificate will not be directly stackable but components of it are. Gateway was encouraged to look at that issue. There was a comment about this certificate’s appropriateness for the HLSC grant. **The vote was unanimous approval.**
 - g. Ophthalmic Medical Assistant Certificate – Middlesex CC. **A motion to approve by N. Cohen, seconded by L. DeNardis.** Dr. Gargano noted the high demand and the uniqueness of this program in the state. **The vote was unanimous approval.**
 - h. Health Information Management Certificate – Middlesex CC. **A motion to approve by L. DeNardis, seconded by S. Green.** Dr. Gargano described, noting the stackable credential and high need. Dean Minkler mentioned this was nearly identical to the certificates at Capital and Northwestern and they were sharing some resources and online courses. **The vote was unanimous approval.**
 - i. Computer Aided Design Certificate – Quinebaug Valley CC. **A motion to approve by N. Cohen, seconded by S. Green.** Dr. Gargano described noting this also had stackable credentials. Dean Battye mentioned the manufacturers’ need and that CAD was not part of the Advanced Manufacturing program. **The vote was unanimous approval.**
6. Information items were noted .
- a. Below-Threshold- Business Administration modification at Quinebaug Valley CC
 - b. Manchester CC’s 2014-15 promotions and tenure
7. Updates/Discussion Items
- a. Academic Program Review Policy. The policy was presented for discussion with action for a future meeting. Dr. Gargano noted it had been shared and reviewed by Academic Officers and various committees. This is a system review policy that does not usurp the campus revision process. Dr. Gargano also mentioned the importance of learning outcomes and assessment.
 - b. Normalize Associate and Baccalaureate Degree Credit Hours. This policy was also presented for discussion to be acted on at a future meeting. Dr. Gargano described the need, noting the complicated work that will require serious review. He mentioned the process will be painful but will benefit institutions and students as well as help with TAP. Regent Cohen mentioned including language to ensure the academic programs maintain relevance to the campus and to ensure the academic courses per program maintain a campus identity. It was also mentioned to reference the strategic plan. Additional discussion ensued.

- c. Update – Health and Life Sciences Grant. Dr. Gargano introduced Leslie Mara, the project director. Ms. Mara presented a thorough overview, noting the consortium of five community colleges and the involvement of Eastern and Charter Oak. She described components, curriculum, services etc. A question followed regarding tracking and Ms. Mara noted the 4th year is exclusively devoted to evaluation and assessment.
- d. Update – TAP. Dr. Aynsley Diamond presented a progress report noting the General Education model has been developed and is being reviewed by the CSUs. Within the community colleges, some have implemented the framework and some are still vetting. There was a need for all to get the framework established.. Noted was the importance of assessment and moving forward.
Dr. Gargano stated that there had been delays in the system office but now stakeholders were proceeding. In response to a question regarding completion, it was hoped to bring one to three majors to the Committee in the fall. There were other questions regarding differences in transferring to specific the four-year institutions, with the observation that the law stated that accommodation. . President Nunez added that the IT staff were working on software that would inform students of the results of different scenarios. It was also stated a common template was being developed.

Discussion items e. and f. were put on hold to be addressed at a future meeting. In conjunction with item f., Promotion and Tenure Process, Regent DeNardis called attention to the minutes of May 2 and his comment for the need to have more documentation from the presidents on the lists of promotion and tenure candidates to be included at the future discussion. Dr. Gargano offered a few other comments on practices in other systems.

A motion to adjourn was made by N. Cohen, seconded by L. DeNardis and unanimously approved. The meeting was adjourned at 12:17 p.m.