



# CT BOARD OF REGENTS FOR HIGHER EDUCATION

## ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting May 29, 2015  
9:30 a.m.– 61 Woodland Street, Hartford

### MINUTES

- Regents Present: Merle Harris, Stephen Adair, Naomi Cohen, Lawrence DeNardis [by conf.], Craig Lappen
- Regents Absent: Eugene Bell, Catherine Smith
- Staff Present: Estela Lopez, Corby Coperthwaite, William Gammell, Ken Klucznik, Duncan Harris, Maureen McClay, Arthur Poole, Erika Steiner
- Other Attendees: Shirley Adams (COSC), Bette Bergeron (SCSU), Mike Butcaris (NCC), Sandra Bulmer (SCSU), Donna Crum (MxCC), Saaid Elhadad (CCC), Stephen Hegedus (SCSU), Joan Kreiger (SCSU), Miah LaPierre Dreger (CCC), David Levinson (NCC), Michelle Malnowski (CCSU), Greg Paveza (SCSU), Susan Pease (CCSU), Mary Rayappan (MxCC), Michael Rooke (TxCC), Daniel Swartz (SCSU), Debbie Thomas (CCC), Judy Wallace (MxCC)

Chair Merle Harris called the meeting to order at 9:35 a.m.

1. Minutes of April 24, 2015 – **C. Lappen moved to approve the minutes; seconded by N. Cohen and unanimously approved.**
2. Consent Items – Items 2.c.iii.(SCSU’s Master of Library Science) and 2.b.i. (Charter Oak’s Cybersecurity accreditation) were removed from the Consent Agenda. **A motion to approve consent items remaining was made by C. Lappen, seconded by N. Cohen. It was unanimously approved.** Items on Consent were:
  - a. Termination –
    - i. Communication – BA – Central CSU
    - ii. Criminal Justice - Certificate – Quinebaug Valley CC
    - iii. Aviation Maintenance Technology - AS- (previously tabled) – Three Rivers CC
    - iv. Technology Studies: Wastewater Option – AS- (previously tabled) – Three Rivers CC
    - v. Wastewater - Certificate – Three Rivers CC
    - vi. Wastewater, Advanced – Certificate – Three Rivers CC
    - vii. Gerontology - Certificate – Manchester CC
  - ~~b. Accreditation removed~~ Removed
    - ~~i. Cybersecurity – BS – Charter Oak SC~~

- c. Modifications
  - i. English – BA – Eastern CSU
  - ii. Theatre – BA – Eastern CSU
  - ~~iii. Library Science – Master – Southern CSU~~ Removed
  - iv. Early Childhood course modifications [joint approval with CT Office of Early Childhood] – course modifications detailed on attached meet the ECTC (Early Childhood Teacher Credentia) standards
    - 1. Asnuntuck CC
    - 2. Northwestern CT CC
- 2. b.i. Accreditation – Cybersecurity – BS – Charter Oak State College. **A motion to approve made by C. Lappen, seconded by N. Cohen.** Dr. Adams provided details on the previously licensed program saying it was moving along well although it started a little late. She also described a couple of changes made. There was a brief discussion, particularly about the program budget and course development. It was also noted accreditations should not be on consent. **The vote was taken and unanimously approved.**
- 2. c.iii. Modification – Library Science – Master – Southern CSU. **A motion to approve moved by N. Cohen, seconded by C. Lappen.** Dr. Lopez presented the program with a general synopsis and introduced Provost Better Bergeron and Dean Stephen Hegedus. They offered details with Dean Hegedus noting their external advisory board was extremely valuable and also their many internship opportunities. They provided a broad overview of their progress and, in answer to questions, addressed the process for ALA certification candidacy. Changes implemented included curriculum and faculty restructuring. Regent DeNardis offered an anecdote from the history of the program, noting a national hearing had been hosted at SCSU when he was a congressman. **The vote was taken and unanimously approved.**
- 3. Action Items
  - a. New Programs
    - i. Computer-Aided Manufacturing Certificate – Manchester CC. **There was a motion to approve by N. Cohen, seconded by C. Lappen.** Dr. Lopez introduced the program, noting the stackable credentials. Dean Palmer and Dean Seaver gave details stating it was part of the College of Technology agreement. There was general discussion of demographics, low enrollment of women in this and all STEM programs. **The vote was taken and unanimously approved.**
    - ii. Computer Networking – AS – Capital CC. **A motion to approve was made by N. Cohen, seconded by C. Lappen.** Dr. Lopez presented the program and introduced the team from Capital CC, including the new Academic Dean, Debbie Thomas, also former Interim Dean Ray Hughes, Miah LaPierre Dreger and Saaid Elhadad. Dean Hughes provided details on both this and the following program, noting they were career oriented and from the TAACT grant. There were questions on the length of the grant and future recruitment. Ms. Dreger provided more details on the grant, how it has progressed, outreach, present cohort of students and sustainability. **The vote was taken and unanimously approved.**
    - iii. Computer Networking Cyber Security Option – AS – Capital CC. **A motion to approve made by C.Lappen, seconded by N. Cohen.** There was no further discussion. **The vote was unanimously approved.**

- iv. Media Studies – BA – Central CSU. **A motion to approve made by C. Lappen, seconded by N. Cohen.** Dr. Lopez introduced the program and the following one from Central noting they were making these two degrees out of the communication degree in order to make it stronger. Dean Susan Pease stated they could be actually considered an extensive modification and no new resources were necessary. Chair Harris noted the appropriateness of the structure. Regent Adair also mentioned the work to make the degrees TAP compliant. **The vote was taken and unanimously approved.**
  - v. Strategic Communications – BA – Central CSU. **A motion to approve made by N. Cohen, seconded by C. Lappen.** There was no further discussion. **The vote was taken and unanimously approved.**
  - vi. Respiratory Therapy – BS – Southern CSU. **A motion to approve was made by C. Lappen, seconded by N. Cohen.** Dr. Lopez introduced the program mentioning a correction – that it is actually a B.S.R.T. degree, noting the degree title is critical. Prof. Joan Kreiger provided more details, the growth of respiratory therapy and the market forces. Also mentioned was the collaborative effort with three of the community colleges. **The vote was taken and unanimously approved.**
  - vii. Computed Tomography Certificate – Middlesex CC, and
  - viii. Mammography Certificate – Middlesex CC. **Both certificates were considered together with a motion to approve by C. Lappen, seconded by N. Cohen.** Provost Lopez provided a general synopsis of the two certificates. Dr. Judy Wallace and Donna Crum offered more details, noting the marketability and high need for both. In response to a question it was stated an associate degree in radiography was a pre-requisite. **The vote was taken and both were unanimously approved.**
- b. Reverse Transfer Policy. **Moved by N. Cohen, seconded by C. Lappen.** Dr. Lopez described the policy noting the need and the full review process. Dean Rooke further described the work done to develop the policy mentioning this was part of the student success agenda and was intended to further strengthen the system. The reverse transfers had begun with Charter Oak and Tunxis and Naugatuck Valley but there was a need for a system-wide policy. He noted the process included review by the Academic Council, the Presidents, the Institutional Research Council, Student Affairs Council, Registrars Council and a second time to the Academic Council. There was further discussion including suggestions to publicize, notify faculty, marketing (websites, press releases) as well as Banner notification. **The vote was taken and unanimously approved.**
- c. Institutional Accreditation
- i. Norwalk CC. **There was a motion to approve by N. Cohen, seconded by C. Lappen.** President Levinson spoke about the NEASC report remarking on their strategic planning and noting other strengths and improvement plans. He provided further details on the visit and reporting progress noting the transparency and inclusiveness and mentioning it was an important exercise. Dr. Lopez requested a change in the staff report pointing out only one bullet was needed in the follow-up section. **There was a motion to change the Staff Report and resolution to delete the last four bullets, seconded by N. Cohen.** Chair Harris spoke about the report mentioning the important positive areas cited in it. **The amended resolution was unanimously approved.**

- ii. Central CSU. Dr. Lopez explained the state approval needed for the five-year review. **There was a motion to approve by N. Cohen, seconded by C. Lappen and unanimously approved.**
- 4. Other Business
  - a. Report on Academic Program Actions – 2014-15. Dr. Lopez remarked on the program actions this past academic year noting the appropriateness of the numbers. Chair Harris spoke about reviewing enrollment numbers and timing was discussed. It was mentioned that two years back would be appropriate for examining enrollments. The provost's office will establish a process and timetable for the committee to consider.
  - b. PA 12-40 Advisory Committee Report on Multiple Measures. Chair Harris introduced Dean Sandra Palmer and Mike Butcaris from the PA 12-40 Committee and Bill Gammell from the system office Research Department. They thanked all the committee members and faculty for the good progress made and gave a powerpoint presentation. There was discussion on whether a formal resolution to adopt particular multiple measures was needed. It will be prepared for the August meeting. There was some further discussion, including mentioning the need to share this type of information with legislators.
- 5. Information Items. Information items a. through d. were each indicated: the below-threshold minors at Southern, Capital CC's NEASC letter of acceptance, the clarification regarding program terminations and the 2015 promotion and tenure report.
  - e. Process for approving doctoral programs. Chair Harris introduced the discussion on doctoral programs. Dr. Lopez distributed a hand-out with a draft of a process for new doctoral programs. It was developed from procedures that were already in place. There was one issue of timing of site visits that will be examined. A protocol will be developed to present to the committee in August.

There was no other business. **A motion to adjourn was made by C. Lappen, seconded by N. Cohen and unanimously approved.** The meeting adjourned at 12:37 p.m.