



# CT BOARD OF REGENTS FOR HIGHER EDUCATION

## ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting – May 3, 2013

9:30 a.m. – 61 Woodland Street, Hartford

### MINUTES

- Regents Present: Merle Harris (Chair), Eugene Bell, Naomi Cohen, Lawrence DeNardis, Nick Donofrio (by conf.)
- Regents Absent: Michael Fraser, Yvette Melendez, Catherine Smith
- Staff Present: David Levinson, Elsa Núñez, Braden Hosch, Maureen McClay
- Other Attendees: David England (TXCC), Lin Lin (MXCC), Steven Minkler (MXCC), Jonathan Morris (MXCC), Nancy Melniczak (System Office), Phyllis Perry (System Office)

Chair Merle Harris called the meeting to order at 9:40 a.m.

1. **Minutes** of the April 5, 2013 meeting were **moved by Mr. Donofrio, seconded by Ms. Cohen and unanimously approved.**
2. **Consent Agenda.** The Consent Agenda was **moved for adoption by Mr. Donofrio, seconded by Ms. Cohen and unanimously approved.**

Consent items included:

#### **Academic Program Approvals**

- a) Terminations
  - i. Animation and Video Arts (AS)  
Northwestern Connecticut Community College
  - ii. General Science (BS)  
Central Connecticut State University
  - iii. Computer Services (AS) with an Option in Applications  
Quinebaug Valley Community College
- b) Program Modifications
  - i. Administrative Support (C2) to offer the program at the Danbury Center  
Naugatuck Valley Community College
  - ii. Business Management (C2) to offer the program at the Danbury Center  
Naugatuck Valley Community College
  - iii. Business Management (AS) to offer the program at the Danbury Center  
Naugatuck Valley Community College
  - iv. General Studies (AS) to offer the program at the Danbury Center  
Naugatuck Valley Community College

- v. Political Science (MS) to substantially modify an existing concentration in Public Policy and Administration to a concentration in Urban Affairs and Public Policy Southern Connecticut State University
- vi. Computer Services (AS) with an Option in Technical Support to substantially modify the curriculum Quinebaug Valley Community College

### 3. Action Items - Academic Program Approvals

- a) Licensure and accreditation
  - i. Technology Studies (AS) - Computer Engineering Technology Option Middlesex Community College

**The resolution for the program was moved by Dr. DeNardis and seconded by Mr. Donofrio.** Dr. Hosch introduced Dean Minkler and Dr. Lin from Middlesex CC, mentioning the delay in coming before the Board was due to timing issues with the State Advisory Committee on Accreditation's meeting schedule. It has now been approved by ACA. He noted it meets adequate resources and regulations and addresses technology tracks. Dean Minkler gave an overview, stating the program is part of the reorganization of their technology programs, including restructuring and consolidation. It would transfer to CCSU as part of the College of Technology pathway. There are no new full-time costs but there will be a need for adjuncts. Dr. Lin mentioned they worked closely with CCSU and that Dr. Karen Birch of COT fully supported the program. Some general questions on other pathways and engineering technology tracks ensued but it was noted the computer engineering track differed. In response to a question on expected employment, Dr. Lin noted there were a number of computer-related careers for this program, usually as "technicians." In response to a question about computer security related programs, it was observed that security courses are included in other programs, usually geared toward programs going directly to jobs; this program is geared toward a pathway to a four-year degree.

As another issue, Mr. Donofrio requested a list of industries used as contacts when exploring new technology programs as well as the somewhat recent topic of information technology security and how the system is pursuing and coordinating it.

**The resolution was then unanimously approved.**

### 4. Honorary Degree – Three Rivers Community College

**The resolution was moved by Ms. Cohen and seconded by Mr. Donofrio.** This was an Honorary Degree nomination for Three Rivers CC for a commencement that would be on June 1. **The motion was unanimously approved.**

### 5. Community College Developmental Education Placement Policy

Dr. Hosch described the intent of the motion to relax the policy of the former Board of Trustees to rely almost exclusively on Accuplacer tests. The proposed resolution would allow institutions to conduct sufficient empirical investigation and develop a set of multiple measures for placement needed to comply with Public Act 12-40. The resolution contains a requirement to report to the Board at the end of 2015 about the feasibility of converging placement practices to provide for equitable, consistent, and appropriate outcomes. Questions and discussion ensued. It was noted Accuplacer would continue to be used but as

part of multiple measures. There were concerns about suspending the requirement to conduct placement while examination of alternative measures progressed. It was decided the resolution would be revised to include a provision that during this period of investigation institutions will still be required to conduct placement using commonly accepted measures. **The resolution was tabled with a motion by Mr. Donofrio, seconded by Dr. DeNardis and unanimously approved.**

#### **6. Faculty Awards**

**The resolution was moved by Mr. Donofrio and seconded by Ms. Cohen.** Dr. Hosch said a committee of presidents, academic officers and faculty met and developed the recommendations described in the resolutions. Dr. Harris mentioned also recognizing service and outstanding teaching delivered by part-time faculty and addressing that in the future. Dr. DeNardis commented on getting feedback from the winners on their success. Dr. Hosch stated ways to implement that would be examined and input into the procedure. **The resolution was unanimously approved.**

#### **7. Discussion Item – Notice Period for Campus Academic Administrators**

Ms. Cohen noted the discussion from the Administration Committee revolved around the termination notice period for academic administrators. The overarching theme was the difficulty to recruit and attract high-level positions with only limited job security. Under the policy to be adopted by the BOR, there will be three-months' notice for non-continuation of employment and tenured positions are not allowed for administrators. Union contracts do not include administrators. The policy being considered was to give limited exceptions with BOR approval for approximately one year but would include language for dismissal for cause. It was hoped in the future to address the situation through contracts. Discussion noted this would address senior academic administrators only and not all management and confidential employees.

#### **8. Discussion Item – Committee Charge**

There was discussion regarding the description of the charge for the Academic and Student Affairs Committee. It was mentioned that perhaps "strategic planning" should be included in item 2. Ms. Cohen questioned if tenure approval now under the Administration Committee should be under the Academic Committee. It was noted there were significant contractual details that would need to be under Administration. There was also mention that approvals are usually under Board approval. Dr. Nunez noted there was much positive significance for the Board granting the approvals, although they were basically pro forma. Dr. Harris would bring the issue to the Executive Committee.

#### **9. Information Items – Non-substantive changes to programs**

- a) Health Information Management Technology Coding Specialist (C2) minor curricular modification - Quinebaug Valley Community College
- b) Nanotechnology (9 credit graduate certificate – not reportable in IPEDS) - Southern Connecticut State University

#### **10. Update on Enrollment Management Project with Maguire Associates.**

Dr. Hosch mentioned the project was to develop a system-wide strategy for enrollment management and branding, also addressing the anticipated decline of high school graduates and the demographic shift and maintaining enrollment. They have met with 16 of the 17

institutions at this point and are preparing reports for each as well as for the system. They will also do a report on the employee and staff survey. The student survey will launch in September, the delay was to address FERPA regulations and sharing emails.

Other discussion – Dr. DeNardis mentioned he attended a ceremony at Southern CSU for summer abroad study and was very impressed with the participants – over 100. It was noted the infrastructure for the program was run by Central CSU for all four universities.

### **Adjournment**

There was no other business. **There was a motion to adjourn by Dr. DeNardis, seconded by Ms. Cohen and unanimously approved.**

The meeting adjourned at 11:09 a.m.