



CT BOARD OF REGENTS FOR HIGHER EDUCATION

ACADEMIC & STUDENT AFFAIRS COMMITTEE

Meeting April 24, 2015

9:30 a.m.– 61 Woodland Street, Hartford

MINUTES

Regents Present: Merle Harris, Stephen Adair, Eugene Bell (by conf.), Naomi Cohen, Lawrence DeNardis, Craig Lappen

Regents Absent: Catherine Smith

Staff Present: Estela Lopez, Candace Barrington, Liz Caswell, Corby Coperthwaite, William Gammell, Robin Golden, Ken Klucznik, Katie Magboo, Leslie Mara, Maureen McClay, Arthur Poole, Erika Steiner, Ernestine Weaver

Other Attendees: Shirley Adams (COSC), Ann Atkinson (WCSU), Ed Becker (HCC), Bette Bergeron (SCSU), Ann Branchini (TRCC), Tom Duffy (NCC), Rhona Free (ECSU), Ed Klonoski (COSC), Carl Lovitt (CCSU), Vanessa Morest (NCC), Lester Primus (CCC), Elizabeth Roop (HCC), Michael Stefanowicz (ACC), Cliff Williams (COSC)

Chair Merle Harris called the meeting to order at 9:36 a.m. Chair Harris noted some items would be taken out of order while waiting for delayed members.

1. Minutes of March 27, 2015 – **N. Cohen moved to approve the minutes; seconded by E. Bell and unanimously approved.**
2. Consent Items – **A motion to approve consent items was made by C. Lappen, seconded by E. Bell. It was unanimously approved.** Items on Consent were:
 - a. Modifications of Program
 - i. BOT: Executive Assistant – AS [name change] – Housatonic CC
 - ii. BOT: Administrative Support Assistant Certificate – Housatonic CC
 - iii. Business Administration: Customer Service/Marketing Option = AS [name change] – Housatonic CC
 - iv. Fine Arts – AA – Quinebaug Valley CC
 - b. Terminations
 - i. Child Development Associate – Certificate – MCC
3. Action Items
 - b. Honorary Degree – Three Rivers. **There was a motion to approve by C. Lappen, seconded by N. Cohen.** Provost Estela noted this was a late request for an Honorary Degree by Three Rivers that can be accommodated because their

commencement is late. She mentioned the candidate was highly suitable for the honorary conferral. **The vote was taken and unanimously approved.**

- c. Establishment of a Middle College – Capital CC. **A motion to approve was made by N. Cohen, seconded by C. Lappen.** Provost Lopez introduced the item. Lester Primus of Capital CC provided details, including numbers of students. Regent Cohen asked questions regarding timing of the management operations agreement process eight months after the magnet academy had begun. Mr. Primus explained the establishment of the school was approved by the State in settlement of the Sheff v O’Neill case and implementation of the magnet academy was done by the Hartford Board of Education. They will pay facility costs after approval of the agreement by our Board of Regents. There were further questions and discussion on space utilization, discontinuation, faculty and teachers and payment of facility costs. Many of the issues were addressed within the agreement document. There was a recommendation to amend the resolution to cover two concerns. **The amended resolution was move by N. Cohen, seconded by L. DeNardis and unanimously approved.** The amended resolution reads:

RESOLVED: That the Management Operation Agreement between the Board of Regents on behalf of Capital Community College and the Hartford Board of Education for the Capital Community College Magnet Academy be approved with the following conditions: 1) all college courses will be taught by qualified faculty under standards established by NEASC; 2) that upon Board of Regents approval, full and final payment of established facility costs for FY 2015 will be made by the end of June, 2015 by the Hartford Board of Education.

- a. Promotions and Tenures. Chair Harris noted each university will be considered separately. Regent DeNardis asked up front regarding assurance there is nothing in the background of the candidates that will be harmful or deleterious to the system or the Board of Regents.
- i. Central CSU. **N. Cohen moved approval, C. Lappen seconded it.** Provost Lopez presented the material from CCSU noting the information provided a background summary for each candidate and also a letter from President Miller indicating to the best of his knowledge there is nothing in the background of the candidates that would prove to be an embarrassment to the Board of Regents. She was pleased to bring forward the recommendations. Dr. Adair noted that the request to ask for supplemental information was not usual and if it was going to be done in the future he suggested it needed to be voted on. Chair Harris noted that the information requested was not supplemental but a synopsis of the information already in the packet. Regent DeNardis further maintained the Board’s obligation to approve persons that are not harmful or deleterious to the system or the BOR. Chair Harris noted the vote should be taken to approve today’s promotions and tenures but

clarification of what will be needed in future will be discussed at an upcoming meeting. **The vote was taken and unanimously approved.**

- ii. Eastern CSU. **A motion to approve was made by N. Cohen, seconded by L. DeNardis.** Dr. Lopez presented the package, noting the descriptions of the very qualified candidates and the letter from the president stating nothing in the background of the candidates would prove to be an embarrassment to the Board of Regents. **The vote was taken and unanimously approved.**
- iii. Southern CSU. **The motion was moved by N. Cohen, seconded by L. DeNardis.** Dr. Lopez noted the summary of backgrounds provided and the letter from the president with the same assurances. **The vote was taken and unanimously approved.**
- iv. Western CSU. **A motion to approve was made by N. Cohen, seconded by C. Lappen.** Dr. Lopez thanked Western and offered the faculty summaries and letter from the president. **The vote was taken and unanimously approved.**

d. Accreditation

- i. Health Information Management – BS – Charter Oak SC. **A motion to approve was made by N. Cohen, seconded by C. Lappen.** Dr. Lopez noted this program was licensed in 2012 and there were a number of students in the program. Accreditation would be needed before their graduation. She also noted COSC was waiting for the NEASC vote on NEASC accreditation. Provost Adams provided some additional information mentioning their national advisory board and the internships available. Regent Cohen asked about the process providing BOR accreditation before NEASC accreditation. After further discussion, the resolution was amended to add pending language regarding NEASC approval. **The vote was taken and unanimously approved.** The amended resolution reads:

RESOLVED: That the Board of Regents for Higher Education, pending NEASC approval, accredit a program in Health Information Management leading to a Bachelor of Science (B.S.) degree at Charter Oak State College for a period of time concurrent with institutional accreditation.

It was also noted that NEASC accreditation is expected to be received before the full Board meeting in May in which case the added “pending” language will not be in the resolution before the full Board.

e. New Programs

- i. Master of Science in Organizational Effectiveness and Leadership – Charter Oak SC. **A motion to approve was made by C. Lappen, seconded by N. Cohen.** Dr. Lopez presented the program noting it was a leadership program. President Klonoski, Provost Adams and Mr. Cliff Williams from the college provided further detail with Mr. Williams distributing a budget document with revised numbers. President Klonoski added comments on the excellent fiscal condition of the college with a surplus they would be reinvesting into this and other programs. **The vote was then taken and unanimously approved.**

- ii. Software Engineering – AAS – Norwalk CC. **A motion to approve was made by N. Cohen, seconded by C. Lappen.** Chair Harris introduced Dean Vanessa Morest and Prof. Tom Duffy from Norwalk. Dr. Lopez presented the program. Dean Morest noted it was developed to serve the Early College initiative. Mr. Moore noted they currently had 83 in the first cohort and were enrolling for the second cohort. **The vote was then taken and unanimously approved.**
- iii. Mobile Programming – AAS – Norwalk CC. **A motion to approve was made by N. Cohen, seconded by L. DeNardis.** Dr. Lopez noted this was the same model. Dean Morest added the programs essentially go in tandem and give students a choice also mentioning these were needed skills identified by their partner, IBM. There were a few comments noting the public-private partnership and Dean Morest added it was a true partnership with everyone at the table at advisory board meetings. **The vote was taken and unanimously approved.**

Regent DeNardis commented that he shared in the joy of new programs but added he hoped that all institutions vigorously review their programs and bring forward those in need of rescission.

Item 3. e. iv. Mathematics – Manchester CC. Dr. Harris noted the program had been withdrawn.

4. Information Items

- a. Academic Program Review Report. Dr. Lopez spoke about the report, thanking Dean Steve Minkler and Provost Rhona Free for their work on the policy and Arthur Poole of the system office for following through and creating the report. Dr. Lopez noted they will continue to refine and noted a summary of results will be brought to the committee in the Fall. There was further discussion on process. Dr. Lopez also noted a report on a summary of programs approved in the past year will be submitted for the May meeting. Regent Cohen asked about the process for terminations. Dr. Lopez noted it is in accordance with NEASC standards and there are requirements to handle enrollments when a program is being terminated. A summary of the process will be provided to regents.
- b. TAP Update
 - i. TAP Protocol. Dr. Klucznik noted the protocol had been developed by the TAP Coordinating Council and reviewed by the Academic Council. It makes clear the process for TAP programs coming forward. There was further discussion with added explanations of the protocol and process.
 - ii. Biology Pathway. Dr. Barrington noted the pathway had been completed and meets all criteria and more. It has been sent to campuses for endorsement. The Protocol will also be sent. Dr. Barrington described the meaning of the information provided in the templates. She noted they expected to have all campus endorsements back by October 17 and it will go to the Board for final approval after that. She also mentioned that they would come to the ASA Committee in September with a five-year plan. There was further discussion on TAP in general. The co-chairs noted they had begun a newsletter, the Committee had received the first one and the second, recent one would be sent. Dr. Barrington also mentioned an informative article in the Atlantic Monthly that would also be sent.

There was no other business. **A motion to adjourn was made by L. DeNardis, seconded by N. Cohen and unanimously approved.** The meeting adjourned at 11:32 a.m.